**Meeting Nov. 25**

1. **Dates**

Germany – Nov. 24-30, 2019

Italy – May 3-9, 2020

Portugal Serta– May 31-Jun 6, 2020

Czech Republic – Nov 8-14, 2020

Hungary – March 21-27, 2021

Portugal PL – May 23-29, 2021

1. **Costs**

How to share costs?

Activities included in Germany:

theatre workshop,

mini-golf,

escape room,

karaoke night

Total for Germany: 1248/6= 208 Euros per school

We agree to share costs.

Maximum 60 Euros per person for activities.

(4 students + 2 teachers= 360 Euros per school per week)

All lunches will be provided by the host country.

**TRAVEL:** Try to arrange travel from airport to the host families. Some may need to book a bus. Try to arrive at airport within a few hours. We will need to figure this out once the flights have been booked.

If possible, we will try to share transportation costs.

1. **How will we distribute the results and tasks?**

**Blog – e-twinning platform (Italy)**

**Webpage – (Czech Republic)**

**Logo –** activity for each school. We will submit ideas and choose the logo when we are in Italy.

**Permission:** Keep all work from this week until all schools have permission from the parents for the Erasmus Project. Deadline: 20 December, 2019.

We will send all data to Italy and Czech Republic.

1. Local newspaper reports. Local TV/radio station reports. Advertising in schools.

All can be sent to publish on e-twinning and the website.

Newspaper group will continue in each week. (Hungary)

Videos of interviews will continue in each week. (Portugal Povoa Lanhoso)

1. **Evaluation –** Mid-term report. Frau Herd-Huber will send the requirements to each school. Each school needs to send a summary after each week to Frau Herd-Huber. Frau Herd-Huber writes the official reports.