

# Profesionalna Gimnazia Tsar Simeon Veliki Targovishte, Bulgaria

**Together for Success in Europe**  
2017-1-BG01-KA102-035751

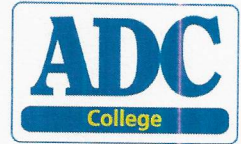
## Work Experience Training Programme (2 weeks)

**Project dates:** Flow 1: 08/07/2018 – 20/07/2018 Flow 2: 03/02/2019 – 16/02/2019

### IT / Media

This programme is a draft programme and is an example of what your programme could be like. This programme may change at a later stage. There might be additional tasks apart from the pointed out below.

Sample programme (2 weeks)		
Date		Programme
Sunday	Day 1	Day of arrival, transfer to accommodation
Monday	Day 2	<b>09:00</b> Welcome the students at ADC College <b>09:30-16:00</b> Induction to living and working in London, comparison to work environments in your country, clarification of project outcomes and tasks for the following weeks
Tuesday	Day 3	<b>09:00-17:00</b> Induction in order to get to know the work environment, the requirements and the equipment. Health & Safety Instructions. <b>1-hour lunch break included</b>
Wednesday	Day 4	<b>09:00-17:00</b> Removing hardware issues or defects of cable systems and wireless networks. <b>1-hour lunch break included</b>
Thursday	Day 5	<b>09:00-17:00</b> Selection, Installation and Pre-installation of OS. Work with supporting and anti-virus programmes. <b>1-hour lunch break included</b>
Friday	Day 6	<b>09:00-17:00</b> Work with leading away devices, such as monitors, printers and sound systems. Network infrastructure. <b>1-hour lunch break included</b>
Saturday	Day 7	<b>Weekend activities including cultural programmes</b>
Sunday	Day 8	<b>Weekend activities including cultural programmes</b>
Monday	Day 9	<b>09:00-17:00</b> Work with motherboards' parameters, compatibilities, connectors and interfaces. Reading of the technical documentation. <b>1-hour lunch break included</b>
Tuesday	Day 10	<b>09:00-17:00</b> Work with the connectors and the slots of the motherboard. Parameters and compatibility of the system bus. <b>1-hour lunch break included</b>



Wednesday	Day 11	<b>09:00-17:00</b> Compatibility of memories and modules. Temporary & Permanent memory – fitting, dismantling and diagnostics. <b>1-hour lunch break included</b>
Thursday	Day 12	<b>09:00-17:00</b> Set up of routers, switch and hubs. Set up of network cards and IP addresses. Testing network cables. <b>1-hour lunch break included</b>
Friday	Day 13	<b>09:00-13:00</b> Performing variety of tasks and activities at the designated company <b>15:00-17:00</b> Certification of participants with ADC College certificate; <b>Evaluation and Validation of the traineeship;</b>
Saturday	Day 14	Day of departure

ADC College is accredited by the British Council and certified according to MATRIX standards to ensure quality standards to assess and measure advice and support services, which ultimately supports individuals in their choice of career, learning, work and life goals.

**ADC College**  
Station House, 11-13 Masons Avenue  
Harrow HA3 5AD, Middlesex, United Kingdom  
ADC College is a registered trademark of  
ADC Technology Training Ltd