***ERASMUS+KA219***

***“BUILDING LEARNING EDUCATION NEW DIGITAL”***

 ***C3-SHORT TERM TRAINING EVENT FOR STAFF***

***11th-14th of November 2018***

***ECOLE SIMON BOLIVAR A PARIS, FRANCE***

***MINUTE OF MEETING.***

Participants: Principals, contact persons, teachers .

Partner Schools represented:

* + - ECOLE SIMON BOLIVAR A PARIS FRANCE( CELINE HUGY- VERONIQUE BLANC- FRANCK JUNGO- JULIETTE MAUGARD- MATTHIEU FARGEAS – JENNIFER SANCHEZ – GAUTIER BOUCHAUD – MARIE PRIMI – EMMANUELLE VERNEAU – SANDRYN HADDAD – DELPHINE MERLIN – AURELIE HECQUET – JEAN PIERRE TINGAUD – GAUTIER DUVAL
		- ECOLE SIMON BOLIVAR B PARIS FRANCE(Gil ALBARÈDE, Victoria BEGUIN, Sandra CHRISTOPHE, Tina FOTINAKIS, Véronique FONTAINE, Sandra LAPLACE Hélène LESTONNAT, Delphine MERLIN Sophie SMOREKGislène BODY, Jean-Marie BRYANT Isabelle CHAVIGNY (CP/CE1), Frédérique MILLOT Emile LE MENN Sébastien VOLKAERT Laaldja MAHAMDI-DELACROIX (directrice)
		- CEIP SAN JACINTO SEVILLE, SPAIN(MARIA DEL PILAR GONZALEZ MORILLA, CRISTINA FERNANDEZ GARCIA,BEATRIZ PUEYO BUDIA)
		- ST AUSTIN’S CATHOLIC PRIMARY SCHOOL LIVERPOOL, UK( JOHN CARNEY, NOEL BURKE)
		- SCOALA PROFESIONALA TIBERIU MORARIU SALVA,ROMANIA( VASILICA GAZDAC, FELICIA MORARIU, ALEXANDRA SAS, CRINA LINUL, FLOAREA SIMIONESE)

Place: GROUPE SCOLAIRE SIMON BOLIVAR A and B PARIS, FRANCE

Subject: C3 -SHORT TERM TRAINING EVENT FOR STAFF. This is the fourth time we meet together.

Coordinator and contact persons from Spain, France, UK and Romania have cooperated in previous meeting .

The Italian partner team,IC F.Petrarca Catania, did not give much information about reasons for non-participation and did not even want to participate virtually through the Skype conference.

**SUMMARY**

1. Centenary Armistice-WWI
2. Welcome ceremony and school visit.
3. Workshops for students
4. Workshops for teachers
5. Website and eTwinning project.
6. Evaluation
7. Second year activities
8. Meeting 2019.

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| **Date** | **Agenda item** |  **Actions** |  **Who?** |  **Deadline** |
| **11.11.18** | **1.Centenary Armistice-WWI****Ateliers Gymnase Jean Jaures.****City Hall Commemoration.****Commemoration Pere Lachaise.** | Exhibition of postcards with centenary theme.Collage of Romanian patriotic songs presented by the Erasmus + group from School Tiberiu Morariu Salva,Romania.Flower jamming at the tomb of the heroes. | All partners |  |
| 12.11.18 | **2. Welcome ceremony and school visit.****3.Workshops for students.****4.Workshops for teachers:****a) Blend Magazine-no. 1.****b)Postal cards-WWI-Romania Team.****c)Penfriends letters****d)Mobility Tools and Interim Report****e)Dissemination and visibility.** | The opening ceremony took place in the festive hall, where the partner teams, the French students, the Romanian students participated.The classes in both schools were visited, then the partner teachers were divided into small groups to ensure the exchange of good practices in French methodology and pedagogy.The Romanian students accompanied their French students at classes attending different subjects and comparing the Romanian educational system with that of the French.Teachers were invited to the school library where collaborative discussions on the themes listed below:1. Blend magazine-the presentation of the collaborative product of the first year of the project both in print and in digital format, in which were presented various activities realized in the first year of the project.
2. Postal cards-WWI-the presentation of the activities carried out with the centenary team by the Romanian team and the condensation of these activities in 10 postal cards.
3. Penfriends letters- the analysis of the exchange of letters in the first year of the project by the Spanish team.
4. Mobility Tools and Interim Report- the Romanian team made a short description of how to complete the Mobility Tools and what should be described in the interim report that will have to be completed by each partner after 1 year and a half of the project.(2.03.2019)
5. The French team emphasized the importance of project visibility both within and outside the school, increasing the visibility and dissemination of our products within communities, associated schools, educational conferences.
 | All partnersAll partners |  |
|  | ***5.BLEND website***J Hughes reviewed the Project ‘BLEND’ website and checked partner school details. The importance of uploading photographs was highlighted together with providing pupils of all partner schools with the opportunity to access the website on a regular basis.Jonathan referred to the ‘forum’ page of the website which partners need to make sure they are registered on.***E-twinning portal.***Vali stressed the importance of uploading photographs and evidence of work onto this portal because it’s very important for our NAs. | Regular updating of website with photographs and evidence of work.Upload a table of partner contact details onto the ‘forum’ page of the BLEND website.Ensure e-twinning site is up to date with evidence of project activities throughout this first year.Upload all presentations and materials onto BLEND and e-twinning websites.Bringing into the virtual space as many teachers in the project team as students | J Hughes V GazdacAll partners | 31.12.2018 |
|  |
| **13.11.18** | ***4.Workshops for teachers.******a)UK presentation.******b)Spanish presentation******c)French presentation.*** | 1. The English team presented the collection of poems inspired by the first world rage they had and translated into the languages of their partners by providing them as teaching materials in future activities.2.The Spanish team presented the posters created on the theme of World War I but also the didactic game created by the children and the request of the partners was to find a possibility to turn this game into a digital one for use by the other partners.3.The French team presented a game with the same theme as a game that combines digital competences with historical themes | All partners |  |
|  | ***6.Evaluations***The questions which will form the evaluations, who will be asked to complete them and the form they will take were all matters discussed. It was decided that evaluations will be formulated for school staff and governors, pupils and parents on google doc. In this way results can be viewed and shared more effectively. | Create evaluation form on google docs. Share with all partners. | UK Spain | February/March 2019. |
|  | ***2nd Year Project Activities******Task 1*****Pen-pals letters.*****Task 2*****Christmas/New Year cards*****Task 3*****Safe Internet Day 2019*****Task 4*****Mobility Tool and Interim Report*****Task 5*****Broshure-8 March-International Women’s Day*****Task 6******Evaluation questionnaires******Task 6*****20th Century History –teacher guide.*****Task 7*****Treasure Hunt – STEM treasures** | All partners will exchange letters between them according to the timetable prepared by Spanish Team displayed on the Twinspace page of the project and will fill in the contact details of the teachers involved in the exchange of letters.All partners will change cards with Christmas theme and New Year theme :-10 cards for each partner in print form;-10 cards for each partner in digital form.All partners will mark this activity through specific manifestations.All partners will collaborate in completing the Mobility Tools and Intermediate Report fields. The Romanian partner will provide advice completing these materials due to the fact of his experience in other Erasmus +projects.All partners select 5 important women(STEM discovery) and produce a booklet. All partners will print 20 copies for each partner and send them through classic envelop to the classroom in partner schools.The digital brochure will be sent to the Romanian team together with the tourist brochure to create a collaborative product.All partners will apply their assessment questionnaires in Google format to students, teachers and parents to measure the impact and activities of the project after the first and half years of the project.Each country will provide four lesson plans based on twentieth century history teaching and STEM in their respective school. These will be collated into a book by the lead countries( UK+Romania)All partners upload lesson plans via google docs.Each country will organise a ‘treasure hunt’ of Stem treasure in their city/country. This will be undertaken by children up to aged 7.Each partner identify sites within their city and organise ‘treasure hunt’. Upload photographs and evidence of work via google docs. UK collate and upload onto BLEND and Etwinning sites. | CEIP San JacintoBolivar BBolivar ATiberiu Morariu SalvaCEIP San Jacinto, Seville,SpainBolivar ASt.Austin’s Primary School+School Tiberiu Morariu SalvaSt.Austin Primary SchoolUK | 15 December 2018.15 January 2019.5 February 20192 March 201908.03.201910.04.201910 May 201915 June 2019 |
|  | ***8.Meetings for 2019:***These were outlined as below;**1.Transnational meeting:2 days****CEIP San Jacinto-Seville****4-10.02.2019**Contact person meeting to complete project’s interim report.1. person x 2 days.

**2.C4-Short term training event for staff.****School Tiberiu Morariu Salva,Romania****27-31.05.2019**3 people x 5 days | Completing the Mobility Tool fieldsCompleting the Interim Report.Finalizing forms of evaluation questionnaires.Discuss the situation regarding the Italian partner.Qualitative and quantitative analysis of mid-term questionnairesPresentation of the product in collaboration with the tourist brochures and the famous women in STEM.Presentation of the teacher's guide with lessons on European history and digital technology.Rules about Treasure Hunting with QR codes. | CEIP San Jacinto,Seville SpainSchoolTiberiu MorariuSalva |  |

***The activities of this meeting were also attended by a group of five Romanian students ( Amalia Tuturuga,Daria Tanase,Georgiana Ceuca,Florina Oproaie, Robert Gazdac) whose transport and subsistence costs were borne by the 19th district City Hall Paris and Association of the parents of School Group Simon Bolivar 119.***

***Documents- at the end of the meeting the participants received the participation certificates recommended by national agencies.***

**Thank you for the wonderful collaboration we have in this project and we thank you for a week that you are our guests.** **Erasmus+ action gave us to set educational bridges between our schools, emotional bonds are true friendships between Europeans.**

**Coordinator of the Erasmus Project (School Simon Bolivar A Paris) – Romanian Coordinator (School Tiberiu Morariu Salva)**

**Maurice Ould Abdesslam Vasilica Gadzac**