

**NUMBER OF QUESTIONNAIRES COLLECTED: 12**

**NUMBER of FOREIGN TEACHERS: 13**

**EVALUATION SCALE**

**1 - Completely disagree; 2 - Disagree; 3 - Agree, with reservations; 4 - I agree; 5 - I completely agree**

**RESULTS BY QUESTION**

The results show the average value of the answers, the minimum and maximum value, trying with these last two items to know if there are indeed answers with extreme values and to determine, mainly, the reasons for the lowest ranking..



**Part A. Your assessment of the preparation and actualization of the 3rd meeting in Montemor-o-Novo/ Portugal - Average 4.5**

**Preparation for the meeting - Average 4.3**

1. The information for the meeting given by the Portuguese team was enough.

AVERAGE 4,4

MIN. 3,0

MAX. 5,0

2. The information for the meeting was timely provided by the Portuguese team.

AVERAGE 4,2

MIN. 3,0

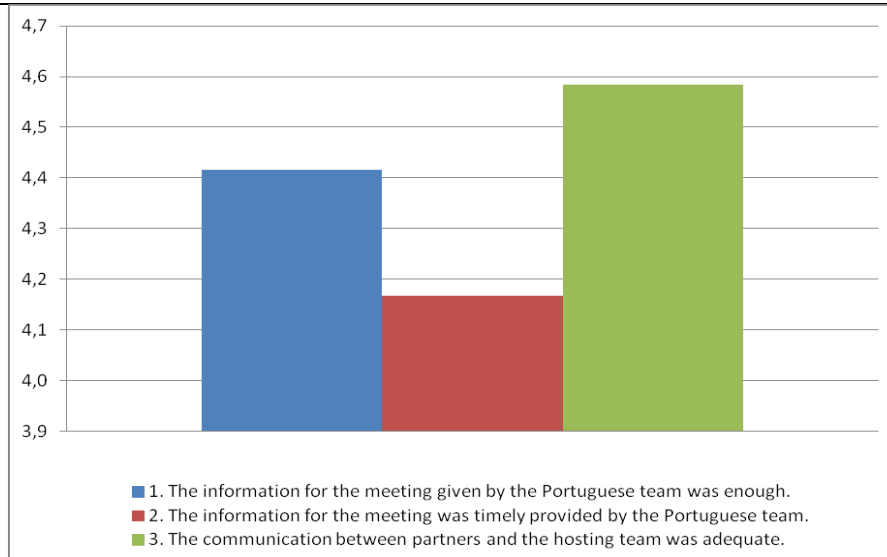
MAX. 5,0

3. The communication between partners and the hosting team was adequate.

AVERAGE 4,6

MIN. 4,0

MAX. 5,0



Graph 1 - preparation of the meeting

Regarding the preparation of the meeting, the rating is above 4 "I Agree", and the emphasis is on "proper communication between partners and host families". The questions "the information provided by the Portuguese team were sufficient" and "the information was provided in a timely manner" were in some cases scored 3 / Agree, with reservations.

**Program Evaluation / Implementation - AVERAGE de 4,4**

1. The programme managed to achieve the right balance between the work activities and the free time.

AVERAGE 4,3  
 MIN. 4,0  
 MAX. 5,0

2. The objectives of each activity during the meeting were stated clearly.

AVERAGE 4,3  
 MIN. 3,0  
 MAX. 5,0

3. The meetings' objectives being to approach were met.

AVERAGE 4,6  
 MIN. 4,0  
 MAX. 5,0

4. The program of the meeting was adequate.

AVERAGE 4,4  
 MIN. 3,0  
 MAX. 5,0

5. The program organized was actually fulfilled.

AVERAGE 4,3

MIN. 3,0

MAX. 5,0

6. The activities of the meeting were relevant to the topics that had to be addressed.

AVERAGE 4,4

MIN. 4,0

MAX. 5,0

7. The meeting was perceived as valuable.

AVERAGE 4,8

MIN. 4,0

MAX. 5,0

8. During the meeting there was opportunity for interaction among partners.

AVERAGE 5,0

MIN. 5,0

MAX. 5,0

9. During the meeting there was opportunity for exchanging didactic experiences with each other.

AVERAGE 4,3

MIN. 3,0

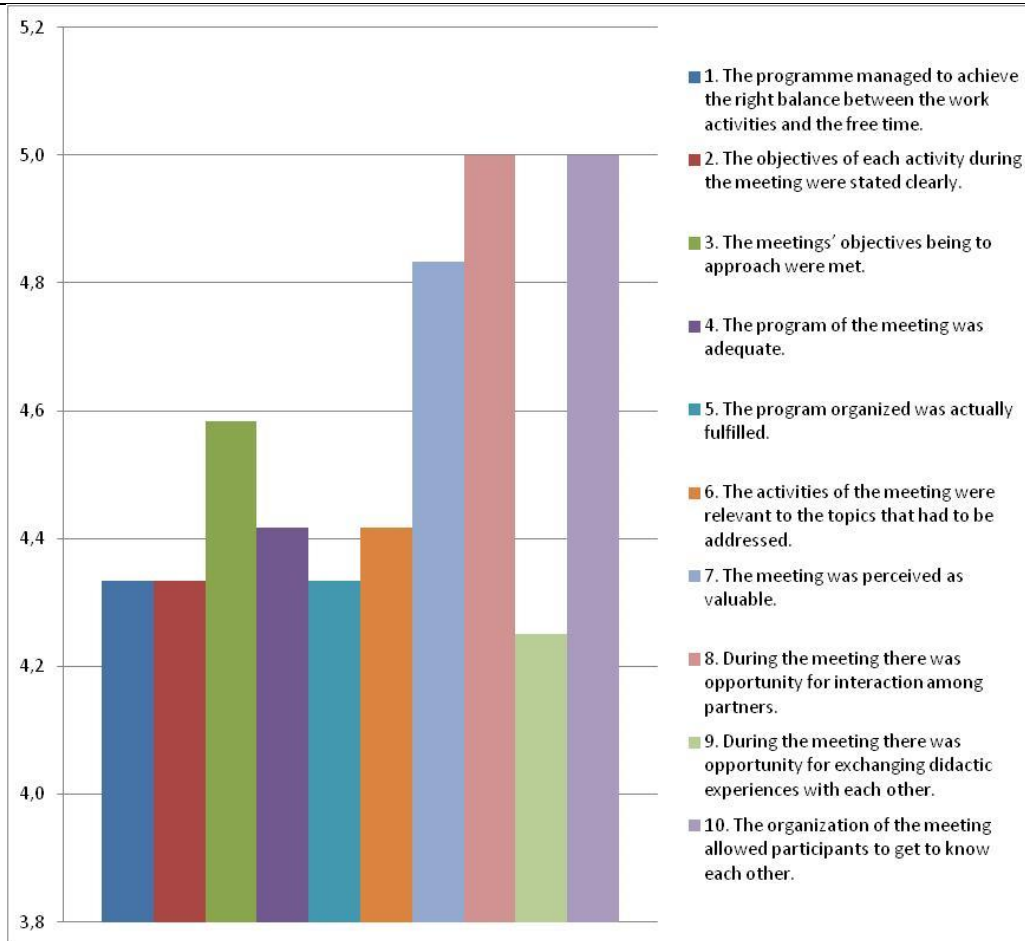
MAX. 5,0

10. The organization of the meeting allowed participants to get to know each other.

AVERAGE 5,0

MIN. 5,0

MAX. 5,0



Graph 2 - evaluation / implementation of the meeting

Regarding the evaluation / implementation of the meeting, the evaluation is above 4 "I agree", and the highlight is the "opportunity for interaction between partners" and the fact that "allows participants to know each other". The question with the lowest score (4.3) was "the opportunity to exchange teaching experiences". There are some questions that got the score 3 / Agree, with reservations: the objectives of each activity were clearly defined, the program was adequate, the planned program was reached, the opportunity to exchange didactic experiences.

**Parte B - Impact of the meeting - AVERAGE de 4,4**

1. Language skills.

AVERAGE 3,9

MIN. 3,0

MAX. 5,0

2. ICT skills.

AVERAGE 2,4

MIN. 0,0

MAX. 4,0

3. Pedagogical skills.

AVERAGE 3,3

MIN. 1,0

MAX. 5,0

4. Motivation.

AVERAGE 4,5

MIN. 3,0

MAX. 5,0

5. Project management skills.

AVERAGE 3,5

MIN. 1,0

MAX. 5,0

6. Increased knowledge about the culture, history and lifestyle of the city, region and the country you visited.

AVERAGE 4,9

MIN. 4,0

MAX. 5,0

7. The meeting brought you closer to European spirit, promoting tolerance and mutual understanding.

AVERAGE 4,8

MIN. 4,0

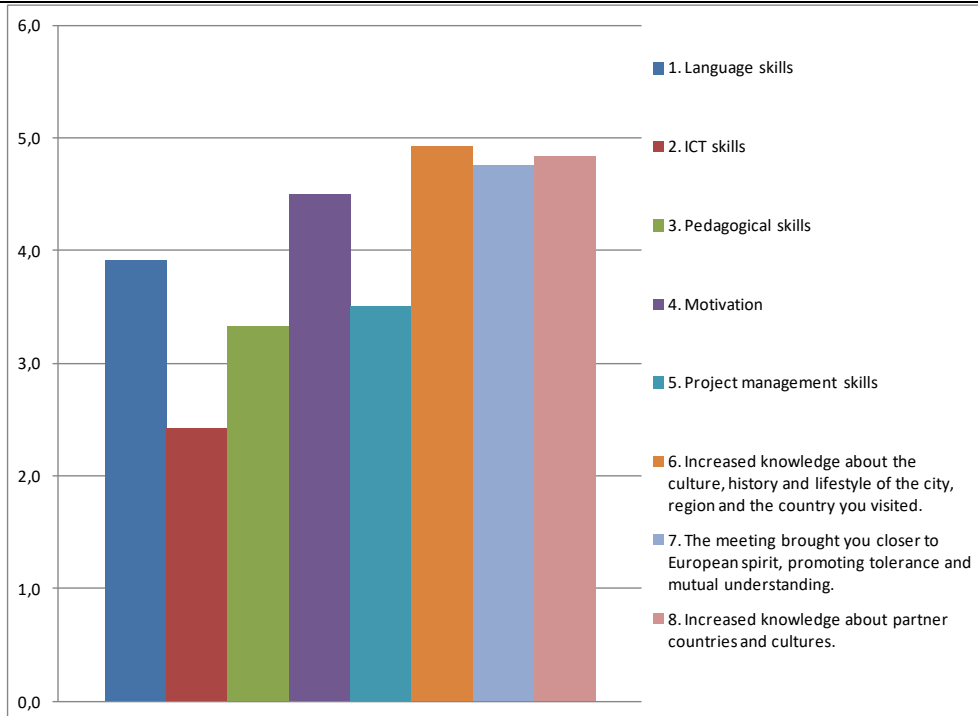
MAX. 5,0

8. Increased knowledge about partner countries and cultures.

AVERAGE 4,8

MIN. 4,0

MAX. 5,0



Graph 3 - Impact of the meeting

On the impact of the meeting, the rating is above 4 "I agree", and the highlight is the "increase of knowledge about the visited country", "approximation of the European spirit, promoting tolerance and mutual understanding" and the fact "enable knowledge between countries and cultures". The question with the lowest score (2,4) was "computer skills". There are a few questions that scored 3 / Agree with reservations or a lower score: language, computer skills, pedagogical, motivation and project management skills.

In the two open-ended questions, we tried to group by categories in order to avoid a dispersion of the results. Thus, in the first question "expectations of the meeting in Portugal" the main categories are: learn / know more about Portugal (culture, hospitality), learn / know about migration and globalization, contact with colleagues from other countries, exchange of experiences (pedagogical skills , computer skills, improving English skills, migration, European Union). In the second question, "improvements for future meetings" the answers were grouped as follows: improve time management and flow of program information, make better use of e-twinning / twinspace (information, meeting preparation, communication between all more money for the project, on the first day there are fewer activities and better program organization).

**DISCUSSION AND CONCLUSIONS**

In order to produce an analysis of the data described above, an analysis table can be used which is used in organizations and can be translated into adjustments for any entity / team.

1	Insufficient	Plan - Incomplete Cycle
2	Does not satisfy	Execute/run
3	Satisfies	Predict - Evaluate
4	Good	Adjust
5	Very good	Full Cycle

Table 1 - Cycle Adjustment

For a brief explanation, when a value of 5 is obtained, it means that the cycle is complete and has gone perfectly, and it can be repeated that it will succeed. When you get the value 1, it means it was poorly planned and you have to redesign the process.

Overall the meeting in Portugal, obtained an AVERAGE of 4.3. According to the table, program adjustments (preparation and implementation) should be made. The vast majority of questions were rated positively, however, when there are some questions with low score answers, although AVERAGE is higher, but it shows that some people for some reason were not satisfied and feel that the item in question could be better. Thus stands out:

- preparation of the meeting - "the information given by the Portuguese team was sufficient"; "the information was provided in a timely manner";
- evaluation / implementation of the meeting - "the opportunity to exchange didactic experiences"; "the objectives of each activity were clearly defined"; "the program was adequate"; "the planned program has been reached"; "opportunity to exchange teaching experiences";
- impact of the meeting - "on computer skills"; "language skills / abilities"; "informatics, pedagogical, motivation and project management";
- open-ended questions: "expectations of the meeting in Portugal" - learn / know more about Portugal (culture, hospitality), learn / know about migration and globalization, contact with colleagues from other countries, exchange of experiences (pedagogical skills, informatics, improving English skills, migration, European Union); "upcoming match enhancements" - improving time management and flow of program information, making better use of e-twinning / twinspace (information, meeting preparation, communication between all teams), more money for the project in the first less activities and better program organization.

To finish this review is quoted a foreign colleague who says "I had a lot of expectations about this meeting, because I know the Portuguese team is very powerful and i was right ..."