

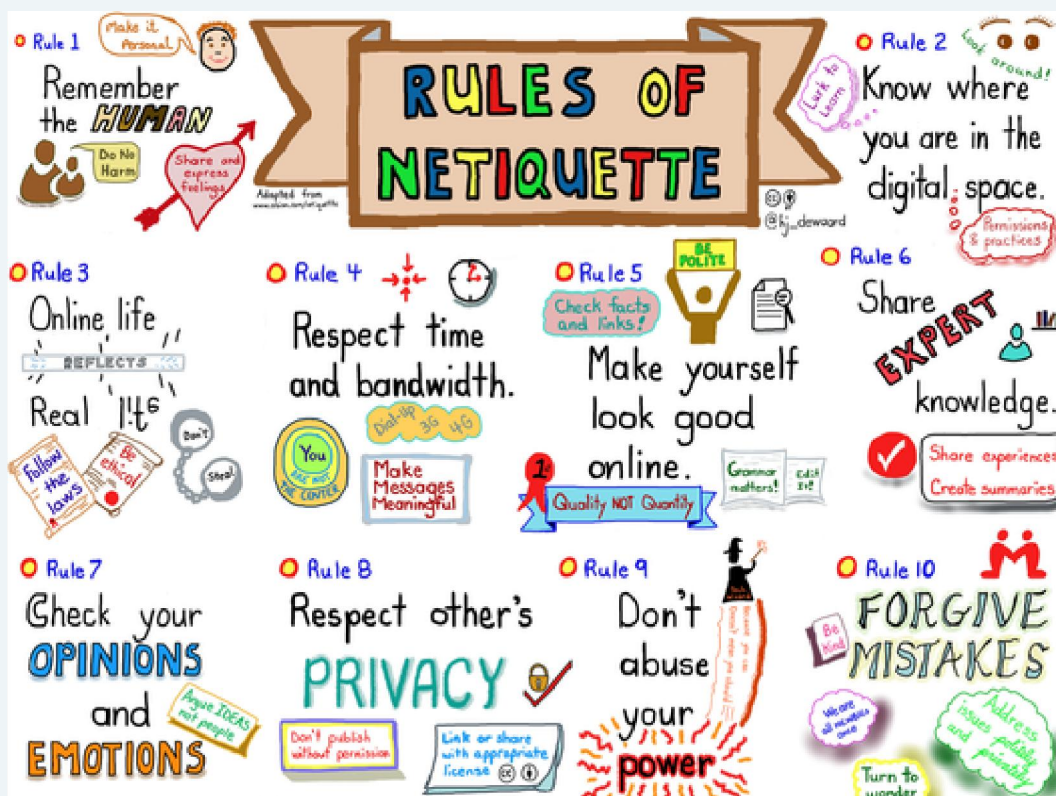
# THINK BEFORE YOU WRITE!

## • WHAT IS NETIQUETTE?

"Netiquette" refers to Internet etiquette. This simply means the use of good manners in online communication such as e-mail, forums, blogs, and social networking sites to name a few.

It is important to use netiquette because communication online is non-verbal. Most often online communication consists of reading something someone else has typed.

**Please, follow these simple rules when you communicate with the other members of the Twinspace**



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### **1. ONLINE LIFE = REAL LIFE**

It is important to respect different feelings and opinions in online communication. Behind every account is a real person.

### **2. REMEMBER THE HUMAN - CHECK YOUR OPINIONS AND FEELINGS**

Before you post a comment or ask a question– think : how would you felt if you were the one to receive this comment? Be aware of how your comments might be read.

### **3. BE POLITE AND KIND**

Make yourself good online. Check links and facts before posting or sharing.

### **4. BE CAREFUL WITH HUMOR AND SARCASM**

Think when you write a joke on net - will everyone understand it?

### **5. RESPECT YOUR AND OTHER'S PRIVACY**

Who can see what you have shared is very important. Never share anything inappropriate or something that can get you into trouble.

### **6. BE FORGIVING**

The online world can be very different from the offline world so try to be understanding of others when they make mistakes