

Functional Phrases *- handout*

Give example phrases for the following functions

<p>Time to begin</p> <ul style="list-style-type: none"> • Let's begin now. • Is everybody ready to start? • Shall we get started? • I think we can start now. • Now we can get down to work. 	<p>Waiting to start</p> <ul style="list-style-type: none"> • I'm waiting for you to be quiet. • We won't start till everyone is quiet. • Stop talking and be quiet. • Settle down now so we can start.
<p>Put your things away</p> <ul style="list-style-type: none"> • Put your bags away. • Pack your things away. • Can we all turn off our mobiles/iPods etc. • We're not going to start until everyone has turned off their mobiles. 	<p>Register</p> <ul style="list-style-type: none"> • Who is absent today? • Who isn't here today? • Where's John today? • Has anyone seen John? • What's the matter with? • Does anyone know where John is?
<p>Being late</p> <ul style="list-style-type: none"> • OK, so where have you been? • We started 15min ago. What have you been doing? • Did you miss your tram? • Did you oversleep? • Don't let it happen again! 	<p>General instructions</p> <ul style="list-style-type: none"> • Stand up. • Sit down. • Come to the front of the class. • Put your hands up/down
<p>Instructions at beginning of activity / lesson</p> <ul style="list-style-type: none"> • Pay attention everyone. • You need (a ruler) for this. • Are you all ready? • Open your books at... <i>page</i> ... • Turn to page... • Look at activity... <i>4</i> • Listen to this. • You have five minutes to do this. 	<p>Instructions at end of activity / lesson</p> <ul style="list-style-type: none"> • It's time to finish. • Have you all finished? • Let's stop now. • Let's check the answers • Any questions? • Pack up your books. • Don't forget to bring your... tomorrow.
<p>Comprehension language</p> <ul style="list-style-type: none"> • Are you with me? (<i>= Do you understand me?</i>) • Are you ready? • Do/did you get that? • Do you follow me? • Say it again, please. • I don't get what you mean. • Show me again. • Go over that again. • Try to reformulate what you said. 	<p>Time to stop</p> <ul style="list-style-type: none"> • It's almost time to stop. • I'm afraid it's time to finish now. • We'll have to stop here. • There's the bell. It's time to stop. • That's all for today. <i>Leave the room.</i> Off you go/ You can go now.

<p>Not time to stop</p> <ul style="list-style-type: none"> • The bell hasn't gone yet. • There are still a couple of minutes to go/left. • You can go when I say you can go. • Your watch must fast! • We seem to have finished early! • Did I say you could leave? 	<p>Wait a minute</p> <ul style="list-style-type: none"> • Hang on a moment. • Just hold on a moment. • Stay where you are for a moment. • Just wait one second. • One more thing before you go.
<p>Giving homework</p> <ul style="list-style-type: none"> • So, here's your homework for tonight. • Please do exercise 9 on page 10. • Remember to prepare the chapter for next Monday. • Take a worksheet as you leave. 	<p>Students leaving room</p> <ul style="list-style-type: none"> • You can all go now. • Try not to make too much noise as you leave the room.
<p>Referring to next lesson</p> <ul style="list-style-type: none"> • We'll do the rest of this chapter next time. • We'll go over this next time. • We've run out of time, so we'll do this next time. 	<p>Not feeling well (teacher)</p> <ul style="list-style-type: none"> • I'm afraid I can't speak any louder. • I've got a bit of a sore throat. • I'm feeling a bit under the weather.
<p>Leaving the room (teacher)</p> <ul style="list-style-type: none"> • Excuse me for a moment. • I'll just be back in a moment. • Carry on x with the exercise while I'm away/out of the room. • I've just got to pop out for a moment. <i>Very quickly</i> 	<p>Students getting in the way</p> <ul style="list-style-type: none"> • Sorry, could I get past you? • You're blocking the way. • I can't get past. • You're standing in the way.
<p>Classroom management (students working in groups)</p> <ul style="list-style-type: none"> • I like you all to get into groups of four. • Turn your desks round, so you're facing each other. • Make a horseshoe shape with your desks. • Get in a circle. • Sit back to back Work together with a friend. • Work with a partner. • I want you to form groups. • Form groups of four. • Work in pairs. • Work on the task with your neighbour. 	<p>Classroom management (students working individually)</p> <ul style="list-style-type: none"> • Could everybody work individually? • Work by yourselves, please. • Work independently.

<p>Classroom management (Too many in a group)</p> <ul style="list-style-type: none"> • There are too many in this group. • Could you join the other group? • Only three in each group, please. • I did say three to a group, not four! 	
<p>Classroom management Sequencing (in an activity / task)</p> <ul style="list-style-type: none"> • So, first of all... • Right, now we'll go on to the next exercise. • For the last thing today, we're going to... • Go on to the next one. • Let's now turn our attention to... • Let me explain what I want you to do next. • The idea of this next exercise is for you to... • Who hasn't answered yet? • So, have you found the right place yet? <i>in the book, exercise</i> • Right, I'd now like you all to look at the board. • So, have you all found the right place? 	<p>Praising / Giving positive feedback</p> <ul style="list-style-type: none"> • You've done a great job. • Great stuff! • Terrific! • That's exactly what I was looking for. • Yes, you've got it. • You've got the idea. • That's much more like it. • You've put in a really good effort. • What you said was perfectly correct. • That's exactly the point. • That's just what I was looking for. • You've made real progress. Well done. • You've improved no end! <i>(You really improved a lot)</i>
<p>Error correction / Providing encouragement</p> <ul style="list-style-type: none"> • That's not quite right. • You haven't quite got it. Try again. • That's not really what I was looking for. • Not really. • Have another go. • You're almost there. • You're halfway there. • Have a guess. • <i>Don't</i> Not rush it. You've got time. • You'll need to practise some more • You're on the right lines. • Do you want a clue? 	<p>Reprimanding / keeping order</p> <ul style="list-style-type: none"> • Could you keep quiet (please)? • Stop talking (please)! • Do you mind? • Right, could we stop that please. • Could you please get on with it (now)? • You all need to start it now, rather than later. • You can either do it now or stay after class and do it. It's your choice. • Don't be silly!

Don't do it so quickly →