

INTERVIEWING A PERSON

Project meeting held in Doetinchem 19-24. 9.2016

TASK: INTERVIEW QUESTIONS

1. Create two groups
2. Each group must prepare an interview for a person who's working in a country other than where he/she was born and raised.
3. The goal: try to find as much information as possible about this person, which gives us an impression of his/her life here in the Netherlands.
4. Later, create a short report about this person with the information gathered.



Interview questions- Find out about:

- background/family/origin country
- differences in the Netherlands
- experiences in and impressions about the foreign, just after the arrival
- the process of learning the new language
- the importance of knowing/speaking the language of the country where you work
- the school career (homeland and in the foreign country)
- the work career (in the home country and in the foreign country)
- the problems which are experienced in the foreign country
- the social life

Asking questions more effectively:

The ability to ask questions effectively is one of the most important skills in business or when interviewing as is the ability to listen carefully

Types of questions:

- **Open and closed questions:** at a close question you can only answer with "yes" or "no" (Does your school have ..?; at an open question you are required to give more information (Where can you relax..?))
- **Wide and narrow questions:** wide questions refer to those questions when a person asks a very broadly defined question ("Tell me about..."); at narrow questions only a short answer is possible
- **Further questions** (ask more..): if you decide that someone has not answered enough, you ask further, for example "what do you mean...?, can you explain that?, etc.)

1 *Prepare the questions for the interview*

2 *Interview the person*

3 *Create a report with the information gathered*