

# CHECKLIST



## PEDAGOGICAL INNOVATION

### OBJECTIVES OF THE PROJECT:

- Are the objectives clear and simple?
- Can they be found in the proposed activities as well as in the results of the activities?
- Are they in direct connection with the topic, the content, activities, and the outcomes of the project?
- Are they oriented towards building skills and competences?
- Are the project outcomes quantifiable?
- Is there an evaluation of the outcomes in the project that reflects the degree the objectives were met?
- Do they take into consideration the context of your school, age of pupils, time at your disposal and resources allocated?
- Are the objectives actual and consistent with the age of the pupils involved?
- Are they a reasonable challenge for you and your students?
- Are they too hard to achieve or too easy?
- Do you consider how long your project will engage you and your students?
- Do you set a deadline for each objective for achieving the goals?

### PEDAGOGICAL APPROACHES AND TEACHING PROPOSALS:

- Is there a variety of meaningful pedagogical methods and techniques?
- Are they in line with the set objectives?
- Do they encourage active, autonomous learning (information gathering, comparative work, problem solving, collaborative creation etc)?
- Are they organised and used in an innovative way?
- Is there a new creative approach to the topic, content, and activities?
- Are there any new pedagogical methods and approaches?
- Is the student at the centre of the project?
- Do you plan a variety of activities that allows for students' autonomy, decision making?
- Does the project enable students to be actors in the process of learning and creating products?



## CURRICULAR INTEGRATION

### CURRICULAR INTEGRATION IN ONE OR MORE SUBJECTS

- Does the project include curricular objectives and contents?
- Is the project somehow envisaged as a part of the official educative school or class planning?

## MULTIDISCIPLINARY APPROACH

- Do you collaborate with colleagues of your school for the eTwinning project?
- What about your partners?
- Does the project involve different subjects?
- If yes, is the multidisciplinary approach reflected in the content and objectives of the project?

## KEY COMPETENCES AND SKILLS

- Are key competences and skills a relevant part of your project?
- If yes, are the project's content, objectives and activities related to the key competences and skills?



## COLLABORATION

### STRATEGIES FOR COORDINATION AMONG TEACHERS

- Do you work with your partners to plan the project?
- Do you organise regular meetings with your partners to organise the next activities and discuss the progress?
- Do you share a schedule of the activities in the TwinSpace?

### STRATEGIES FOR COLLABORATION AMONG STUDENTS

- Are the students working in international teams with students from their partner countries?
- Do the students carry out activities designed to communicate, interact, and collaborate to achieve a joint outcome?

### CREATING COMMON PRODUCTS

- Are some products results of the collaboration of students from partner countries?
- Are the products a result of collaborative and collateral work?



## USE OF ICT

### THE CHOICE AND USE OF ICT

- Do the tools meet your project goals?
- Do the students have a say in the selection of the tools?
- Do you use a variety of tools for the different activities?
- Do you use tutorials to help students understand how to use the different tools?
- Are the tools appropriate for the age level of your students?

### WORKSPACE MANAGEMENT

- Do you have your TwinSpace well organised with pages/sub-pages, description at the beginning of each page?

- Are your students in the TwinSpace (relevant to older students)?
- Do all partners work in the TwinSpace?

## **ESAFETY AND COPYRIGHT ISSUES**

- Is all personal information password protected in the TwinSpace?
- Have you established clear rules of online collaboration with your partners?
- Are you using copyright-free material?



# **RESULTS, IMPACT AND DOCUMENTATION**

## **ACHIEVEMENT OF THE SET OF OBJECTIVES**

- Have the objectives set out at the beginning of the project been met?
- Are you clearly documenting the process of achieving your goals?

## **PROJECT EVALUATION**

- Do you evaluate all the activities of your project?
- Are the results of the evaluations from students and teachers visible in the TwinSpace?
- Do you include reflection from all participants?

## **DISSEMINATION AND IMPACT**

- Are you disseminating the project outside of the classroom?
- Is there an impact on your students' participation in the project?
- Is there an impact on your participation in the project?