

**Meeting agenda**  
**at the Istituto Comprensivo via F. Laparelli 60**  
**November 26<sup>th</sup> & 27<sup>th</sup> 2015**

*This document presents only the contents of the meetings. The document “Rome programme november 2015” gives all the activities realized during the transnational meeting.*

**I. Point on the activity 5 : “How am I traveling in my city ?”.**

- Presentation of the pupils work by :
  - presentation summarizing the actions in each school through power points and videos. Some of them are the twinspace :
    - ✓ Section FILES, folder : “Transnational meeting in Rome – November 2015”
    - ✓ Section VIDEOS, folder : “Transnational meeting in Rome – November 2015”
  - exchange of pupils productions between each partner to bring them back in each country.
    - ✓ examples of pupils productions exchanged are on the twin space, section FOLDERS, album “November 2015 – Pupils productions exchange : examples”.
  - Explanation of competences studied by the pupils through this activity.
- The moments of presentation of works during meetings and concrete exchange of pupils productions are in pictures on the twin space : section IMAGES, album “Transnational meeting in Rome – November 2015”

**II. And now ?**

- Planification of the next activity :
  - Gastronomy
- Exchange of ideas about what each school is going to do with pupils on next activities.
- Definition of the calendar and dates to respect.

### **III. Communication :**

- The newsletter : point on the newsletter :
  - efficiency ;
  - necessary changes ;
  - improvements
  - strengths.
- The twin space : organization and utilisation. Reminder of :
  - the chosen structure ;
  - the importance of poster of photos, files or videos as tracks of the work made in schools.
- Point on the dissemination actions in each country.

### **IV. Preparation of the next transnational meetings :**

- Definition of the dates for next meetings :
  - Madrid : march 10th/11th 2016 (Thurs/Fri)
  - Tallin : june 6th/7th 2016 (Mon/Tues)

### **V. Budget point.**