

<p style="text-align: center;">Meetings agenda at the city hall of Paris and at Boy Zelenski school March 5th & 6th 2015</p>

This document presents only the contents of the meetings. The document "Paris programme march 2015" gives all the activities realized during the transnational meeting.

A. FIRST MEETING, March 5th

I. Point on the activities 1 and 2 : "Who am I" and "My neighbourhood and my city".

- Presentation of the pupils work by :
 - o presentation summarizing the actions in each school through power points and videos. Some of them are the twinspace :
 - ✓ Section FILES, folder : "Transnational meeting in Paris – March 2015"
 - ✓ Section VIDEOS, folder : "Transnational meeting in Paris – March 2015"
 - o exchange of pupils productions between each partner to bring them back in each country.
 - ✓ examples of pupils productions exchanged are on the twin space, section IMAGES, album "March 2015 – Pupils productions exchange : examples".
- The moments of presentation of works during meetings and concrete exchange of pupils productions are in pictures on the twin space : section IMAGES, album "Transnational meeting in Paris – March 2015"

II. And now ?

- Planification of the next activities :
 - o the cultural life in my city ;
 - o my city and around : the main monuments of my city and discovery the most important areas surrounding the cities in which we live.
- Exchange of ideas about what each school is going to do with pupils on next activities.
- Definition of the calendar and dates to respect.

III. Communication : exploration of the communication ways and adaptation if necessary.

- The communication by email is efficient for each partner. However, Barnes school would prefer to receive only the mails wich concerns its school.
- All the partners think that :
 - we would take the risk that some decisions could be taken forgetting a part of the whole team ;
 - when a partner send an email to ask for a precision to be sure to understand well, it's often usefull for all the group and sometimes allow to underline a difficulty and solve it before it arises.

↳ Decision is taken to continue to communicate by emails.
- The newsletter : the newsletter, sent each month allows to :
 - summer the decisions, dates and places for transnational meetings and simplify the organisations ;
 - follow the progress of the project and the next terms each team has to respect to publish the pupils work on twin space.

↳ Decision is taken to maintain the newsletter.
- The twin space : organization and utilisation.
 - the twinspace as collaborative work space is used by all the partners ;
 - it's now used in classrooms to share the partners 'work with pupils, and, for the oldest, to upload their own work on the site ;
 - organisation by "folders" is validated ;
 - only the coordinator of each country is administrator, teachers are members : they can upload all pictures or videos of pupil works or visit all they want, but it avoids that the logic of the structure of the site was modified by mistake.
 - some documents, pictures and videos published by partners have been deleted all the same by mistake by visitors. Indeed, we can easily click the button "delete " by wanting to view an image or a video. It is necessary to remind to all the users the caution in the use of the twinspace during viewings.

↳ Decision is taken to continue to feed the twinspace at each action for all the countries.

IV. Preparation of the next transnational meetings :

- Definition of the dates for next meetings :
 - London : may 21st/22nd 2015 (Thurs/Fri)

- Roma : november 26th/27th 2015 (Thurs/Fri)
- Madrid : march 10th/11th 2016 (Thurs/Fri)
- Tallin : june 6th/7th 2016 (Mon/Tues)

- London wishes that in each transnational meeting, we can have a presentation by the host school about a school particularity of its country. In may, London propose to explain the principles of the “Assembly”, wich interests all the parteners.
 - From this presentation, could follow a debate about the differences in our pedagogic practicies in order to share our “best practices” and developing our educational methods by feeding us of the contribution of the other school systems. It could be for example :
 - ✓ evaluation : when, wich form, wich objectives ;
 - ✓ how to help pupils with difficulties : what is done in each country.
- ↳ The London proposition is adopted by all the partners.

V. Budget point

Explanation of all the commitments we received :

- in the application form ;
- in our contracts sent by each agency.

VI. Interim rapport :

- This point was not able to be worked because we still had not the interim report.

B. SECOND MEETING, March 6th

- Each partner has presented its educational system.
- Slide show used are on the twin space, section FILES, folder “Transnational meeting in Paris – March 2015”.