

The Responsibilities of the Erasmus+ Partners

- according to the Application Form -

ROMANIA

| No. | Responsibilities |
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| 1. | to provide a good communication on activities, meetings, changes |
| 2. | to create a project website |
| 3. | to supervise and monitor all activities accomplishment and quality |
| 4. | to supervising the budget management |
| 5. | to prepare initial and final language tests, translated by partners |
| 6. | to support and monitor the meetings preparation |
| 7. | to prepare the Progress and Final Report with all partners |
| 8. | to collect the required information and to send them to the National Agency |
| 9. | to mediate potential conflicts and misunderstandings |
| 10. | to achieve a DVD for each school with the nicest moments during each mobility |
| 11. | to prepare the project logo contest, every school selecting its 3 best drawings |
| 12. | to prepare the meetings by organizing hotels accommodations, transport in their places, food, invitations, certificates, seminars, working atmosphere, meeting rooms, cultural events, media meetings, mobility dates, drawing up the mobility minutes, being equally actively involved in achieving this project outcomes and results |

TURKEY

| No. | Responsibilities |
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| 1. | to write a project diary of mobility with pupils' impressions |
| 2. | to prepare the local logo contest, selecting its 3 best drawings |
| 3. | to supervise the dissemination on local, national, international level |
| 4. | to print the project magazine with representative events |
| 5. | to prepare initial and final environment protection tests, translated by partners |
| 6. | to prepare the Progress and Final Report with all partners |
| 7. | to prepare the meetings by organizing hotels accommodations, transport in their places, food, invitations, certificates, seminars, working atmosphere, meeting rooms, cultural events, media meetings, mobility dates, drawing up the mobility minutes, being equally actively involved in achieving this project outcomes and results |

CROATIA

| No. | Responsibilities |
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| 1. | to to monitor the pupils' contact |
| 2. | to prepare the local logo contest, selecting its 3 best drawings |
| 3. | to prepare the meetings by organizing hotels accommodations, transport in their places, food, invitations, certificates, seminars, working atmosphere, meeting rooms, cultural events, media meetings, mobility dates, drawing up the mobility minutes, being equally actively involved in achieving this project outcomes and results |
| 4. | to make a brochure in PDF with all our articles diffused in local mass media |
| 5. | to create environment conscious individuals in schools and other stake holders |
| 6. | to prepare the Progress and Final Report with all partners |
| 7. | to promote the tools used in the achieving the project results |

CYPRUS

| No. | Responsibilities |
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| 1. | to supervise each transnational meeting agenda |
| 2. | to prepare the local logo contest, selecting its 3 best drawings |
| 3. | to prepare pre-acting/final phase/after meetings questionnaires, translated by partners |
| 4. | to supervise and monitor all activities accomplishment and quality |
| 5. | to determine the participants' needs and motivation by need analyses |
| 6. | to prepare the Progress and Final Report with all partners |
| 7. | to print the seminars' brochure |
| 8. | to prepare the meetings by organizing hotels accommodations, transport in their places, food, invitations, certificates, seminars, working atmosphere, meeting rooms, cultural events, media meetings, mobility dates, drawing up the mobility minutes, being equally actively involved in achieving this project outcomes and results |

PORTUGAL

| No. | Responsibilities |
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| 1. | to print a poems booklet upon environment for each school, which will be included in the primary classes curriculum |
| 2. | to prepare the local logo contest, selecting its 3 best drawings |
| 3. | to prepare the Progress and Final Report with all partners |
| 4. | to achieve a DVD for each school with videos during arranging our project corners, recycling boxes and bulletin boards, trips and concerts |
| 5. | to create files with our mobility minutes |
| 6. | to prepare the meetings by organizing hotels accommodations, transport in their places, food, invitations, certificates, seminars, working atmosphere, meeting rooms, cultural events, media meetings, mobility dates, drawing up the mobility minutes, being equally actively involved in achieving this project outcomes and results |
| 7. | to monitor the exhibitions held in each school |
| 8. | to supervise the lessons during each mobility |

LITHUANIA

| No. | Responsibilities |
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| 1. | to monitor the multiplication and distribution of all outputs to increase the project impact |
| 2. | to prepare the local logo contest, selecting its 3 best drawings |
| 3. | to supervise the project announcements |
| 4. | to supervise and monitor all activities accomplishment and quality |
| 5. | to prepare the meetings by organizing hotels accommodations, transport in their places, food, invitations, certificates, seminars, working atmosphere, meeting rooms, cultural events, media meetings, mobility dates, drawing up the mobility minutes, being equally actively involved in achieving this project outcomes and results |
| 6. | to achieve a file with all project trips' plans for each school |
| 7. | to prepare the Progress and Final Report with all partners |
| 8. | to arrange a calendar with the pupils' drawings on green energy, 3R, environment and multiplying it for each school |

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