

## NETIQUETTE AND PERMITS FOR SHARING

### NETIQUETTE RULES

When we use the Internet, we have to consider a number of points:

The school offers a safe platform for all of us (teachers, students, parents, staff) to work, collaborate, work on projects, share... (GSuite, Office 365)

However, there are some points we should be considering to work safely on the Internet for the well-being and safety of all, such as photo publications, shopping... Every citizen of the present day is also a citizen of the digital world and must understand the rights and responsibilities of being a digital citizen.

#### General rules

- Your user and password are private, do not share them with anyone.
- Be kind and helpful to all the members of the team.
- Don't be afraid to ask for help.
- Feel free to share your ideas and resources with other members.
- Respect the copyright rights (Creative Commons)
- Collaborate with other partners.
- Listen, study, learn and have fun.
- Don't use insulting language.
- Everyone's opinions are valid, don't be afraid to share them!

### PERMITS FOR SHARING

All the materials we share (photographs, texts, audio, drawings) are ours and could not be shared without our consent, and so it is with material shared by others.



## ONLINE SAFETY

The Creative Commons license gives us a simple option to run the work permits we create. There are six kinds of licenses, but they all give us permission to share that author's work and it's important before we share a picture, song, text... to know who is the author and what kind of license the work has.

Searching for reusable content is an important function. You can use Google to search Creative Commons content, search Flickr photos, unsplash or Pixabay images.

### **School rules (summary)**

- In two sections we talk about the proper use of the internet and the devices.
- It is also listed in the AJA/ROF document.

## ONLINE SAFETY

To photograph or record someone, we'll need his/her permission.



You have to make the right use of technology.