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| **Mobility agreement****Erasmus+ Konsortium „Sprache als Bindeglied der Kulturen und als Motor für wirtschaftliche Entwicklung“ – WELTWEIT UNTERRICHTEN** |  |

**Erasmus+ MOBILITY AGREEMENT FOR SCHOOL STAFF and QUALITY COMMITMENT for school education**

**I. DETAILS ON THE PARTICIPANT**

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| Name of the participant:      Sending institution (name, address):       Contact person (name, function, e-mail, tel):        |

**II. DETAILS OF THE PROPOSED PROGRAMME ABROAD**

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| Receiving organisation (name address):       Contact Person (name, function, e-mail, tel):        |

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| Planned dates of start and end of the mobility period:        |

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| **Detailed programme of the mobility period**:   |
| **Tasks of the participant before, during and after**:  |
| Vor der Mobilität:* Registrieren in der Projektplattform eTwinning und Beitritt in den Projekt-TwinSpace
* Ausfüllen und Unterzeichnen des Datenblattes/Vertrags
* Einholen von Informationen über die Besuchsregion/die Besuchsschule
* Unterzeichnetes Mobility Agreement per Mail an das Servicereferat EU/Internationalisierung der Bildungsdirektion Steiermark schicken: international@bildung-stmk.gv.at

Während der Mobilität* Beobachtungen schriftlich festhalten
* Tägliches Reflexionsgespräch mit den Lehrern der Besuchsschule
* Blog etc 🡪 Twinspace, z.B. padlet, google drive, blogger
* Gastunterricht,
* Dokumentationsfotos (Achtung Schutz der Privatsphäre beachten)
* Einladen der GastschülerInnen und GastkollegInnen zu weiterer Zusammenarbeit z.B. Twinspace
* Aufenthaltsbestätigung sorgfältig ausfüllen,unterschreiben und stempeln lassen

Innerhalb einer Woche nach Beendigung der Mobilität: * Elektronischen TeilnehmerInnenbericht (EU Survey) abschicken
* Unterzeichnete Aufenthaltsbestätigung an das Servicereferat EU/Internationalisierung der Bildungsdirektion Steiermark schicken
* Dokumentation im TwinSpace

Später:* Erfahrungen in geeigneter Form an die KollegInn/en weitergeben
* Neue Methoden ausprobieren und im TwinSpace darüber berichten.
* Teilnahme am Erfahrungsaustausch und an den weiteren Projektaktivitäten
* Teilen und Dissemination
 | Before the mobility:* Register in eTwinning and the project TwinSpace
* Fill in and sign the data form (Datenblatt/Vertrag)
* Get information about the visiting area / visiting school
* Mail the signed Mobility Agreement to the Servicereferat EU/Internationalisierung at the Bildungsdirektion für Steiermark

During the mobility: * Document your observations
* Daily reflection talk with the teachers of the host school
* Blog etc. 🡪 Twinspace
* Host–Teaching
* Blog on Twinspace
* Upload documentation (attention to privacy protection)
* Invite host–students and colleagues to further cooperation 🡪 Twinspace
* The confirmation of attendance has to filled in by the participant and to be signed and stamped by the host organisation

Within one week after the end of mobility:* Fill in and submit the electronic participant report
* Submit required documents
* Documentation in Twinspace

Later:* Pass on the experience in an appropriate form to the colleagues
* Try out new methods and tell us about it in the TwinSpace
* Participation in the exchange of experience
* Documentation of dissemination
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| **Competences to be acquired by the participant**:  |
| **Monitoring and Mentoring of the participant before, during and after the mobility**:Schulleitung;  |
| **Evaluation and Recognition of the mobility**: Bildungsdirektion, Evaluation der Ergebnisse in der Gruppe; Evaluation der Ergebnisse an der Schule  |

**III. SELF-ASSESSMENT OF LANGUAGE SKILLS ACCORDING TO THE EUROPASS LANGUGAE PASSPORT**

*Bitte schätzen Sie Ihr Sprachenlevel ein kreuzen Sie das dementsprechende Kästchen an!*

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| The self-assessment of the participant can help the receiving organisation to prepare more efficiently. |
| English |
| Understanding | Speaking | Writing |
| Listening | Reading | Spoken interaction | Spoken production | Writing |
| tick off level

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| **A1** | **A2** | **B1** | **B2** | **C1** | **C2** |
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| **A1** | **A2** | **B1** | **B2** | **C1** | **C2** |
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tick off level |

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| **A1** | **A2** | **B1** | **B2** | **C1** | **C2** |
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tick off level |

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| **A1** | **A2** | **B1** | **B2** | **C1** | **C2** |
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tick off level |

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| **A1** | **A2** | **B1** | **B2** | **C1** | **C2** |
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tick off level |

For more information about the common European framework of reference for languages and the Europass tools visit <https://europass.cedefop.europa.eu/de/documents/european-skills-passport/language-passport>

**IV. COMMITMENT OF THE PARTIES INVOLVED**

**By signing this document, the participant, the sending organisation and the receiving organisation confirm that they will abide by the principles of the Quality Commitment.**

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| **THE PARTICIPANT** I confirm that the programme of the planned mobility fits to my needs and expectations.Participant’s signature........................................................................... Date: …………………………………………………………….. |

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| **THE SENDING INSTITUTION (österreichische Schule des Teilnehmers/ der Teilnehmerin)**We confirm that this proposed mobility agreement is approved. Unterschrift der Schulleitung |
| ..................................................................... | Date: ................................................................... |

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| **THE RECEIVING ORGANISATION (aufnehmende Schule bzw. Kursanbieter)** We confirm that this proposed mobility agreement is approved. |
| Coordinator’s signature...................................................................... | Date: ................................................................... |