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| **Mobility agreement**  **Erasmus+ Konsortium „Sprache als Bindeglied der Kulturen und als Motor für wirtschaftliche Entwicklung“ – WELTWEIT UNTERRICHTEN** |  |

**Erasmus+ MOBILITY AGREEMENT FOR SCHOOL STAFF and QUALITY COMMITMENT for school education**

**I. DETAILS ON THE PARTICIPANT**

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| Name of the participant:  Sending institution (name, address):  Contact person (name, function, e-mail, tel): |

**II. DETAILS OF THE PROPOSED PROGRAMME ABROAD**

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| Receiving organisation (name address):  Contact Person (name, function, e-mail, tel): |

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| Planned dates of start and end of the mobility period: |

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| **Detailed programme of the mobility period**: | |
| **Tasks of the participant before, during and after**: | |
| Vor der Mobilität:   * Registrieren in der Projektplattform eTwinning und Beitritt in den Projekt-TwinSpace * Ausfüllen und Unterzeichnen des Datenblattes/Vertrags * Einholen von Informationen über die Besuchsregion/die Besuchsschule * Unterzeichnetes Mobility Agreement per Mail an das Servicereferat EU/Internationalisierung der Bildungsdirektion Steiermark schicken: international@bildung-stmk.gv.at   Während der Mobilität   * Beobachtungen schriftlich festhalten * Tägliches Reflexionsgespräch mit den Lehrern der Besuchsschule * Blog etc 🡪 Twinspace, z.B. padlet, google drive, blogger * Gastunterricht, * Dokumentationsfotos (Achtung Schutz der Privatsphäre beachten) * Einladen der GastschülerInnen und GastkollegInnen zu weiterer Zusammenarbeit z.B. Twinspace * Aufenthaltsbestätigung sorgfältig ausfüllen,unterschreiben und stempeln lassen   Innerhalb einer Woche nach Beendigung der Mobilität:   * Elektronischen TeilnehmerInnenbericht (EU Survey) abschicken * Unterzeichnete Aufenthaltsbestätigung an das Servicereferat EU/Internationalisierung der Bildungsdirektion Steiermark schicken * Dokumentation im TwinSpace   Später:   * Erfahrungen in geeigneter Form an die KollegInn/en weitergeben * Neue Methoden ausprobieren und im TwinSpace darüber berichten. * Teilnahme am Erfahrungsaustausch und an den weiteren Projektaktivitäten * Teilen und Dissemination | Before the mobility:   * Register in eTwinning and the project TwinSpace * Fill in and sign the data form (Datenblatt/Vertrag) * Get information about the visiting area / visiting school * Mail the signed Mobility Agreement to the Servicereferat EU/Internationalisierung at the Bildungsdirektion für Steiermark   During the mobility:   * Document your observations * Daily reflection talk with the teachers of the host school * Blog etc. 🡪 Twinspace * Host–Teaching * Blog on Twinspace * Upload documentation (attention to privacy protection) * Invite host–students and colleagues to further cooperation 🡪 Twinspace * The confirmation of attendance has to filled in by the participant and to be signed and stamped by the host organisation   Within one week after the end of mobility:   * Fill in and submit the electronic participant report * Submit required documents * Documentation in Twinspace   Later:   * Pass on the experience in an appropriate form to the colleagues * Try out new methods and tell us about it in the TwinSpace * Participation in the exchange of experience * Documentation of dissemination |
| **Competences to be acquired by the participant**: | |
| **Monitoring and Mentoring of the participant before, during and after the mobility**:  Schulleitung; | |
| **Evaluation and Recognition of the mobility**:  Bildungsdirektion, Evaluation der Ergebnisse in der Gruppe; Evaluation der Ergebnisse an der Schule | |

**III. SELF-ASSESSMENT OF LANGUAGE SKILLS ACCORDING TO THE EUROPASS LANGUGAE PASSPORT**

*Bitte schätzen Sie Ihr Sprachenlevel ein kreuzen Sie das dementsprechende Kästchen an!*

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| The self-assessment of the participant can help the receiving organisation to prepare more efficiently. | | | | |
| English | | | | |
| Understanding | | Speaking | | Writing |
| Listening | Reading | Spoken interaction | Spoken production | Writing |
| tick off level   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **A1** | **A2** | **B1** | **B2** | **C1** | **C2** | |  |  |  |  |  |  | | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **A1** | **A2** | **B1** | **B2** | **C1** | **C2** | |  |  |  |  |  |  |   tick off level | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **A1** | **A2** | **B1** | **B2** | **C1** | **C2** | |  |  |  |  |  |  |   tick off level | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **A1** | **A2** | **B1** | **B2** | **C1** | **C2** | |  |  |  |  |  |  |   tick off level | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **A1** | **A2** | **B1** | **B2** | **C1** | **C2** | |  |  |  |  |  |  |   tick off level |

For more information about the common European framework of reference for languages and the Europass tools visit <https://europass.cedefop.europa.eu/de/documents/european-skills-passport/language-passport>

**IV. COMMITMENT OF THE PARTIES INVOLVED**

**By signing this document, the participant, the sending organisation and the receiving organisation confirm that they will abide by the principles of the Quality Commitment.**

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| **THE PARTICIPANT**  I confirm that the programme of the planned mobility fits to my needs and expectations.  Participant’s signature  ........................................................................... Date: …………………………………………………………….. |

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| **THE SENDING INSTITUTION (österreichische Schule des Teilnehmers/ der Teilnehmerin)**  We confirm that this proposed mobility agreement is approved.  Unterschrift der Schulleitung | |
| ..................................................................... | Date: ................................................................... |

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| **THE RECEIVING ORGANISATION (aufnehmende Schule bzw. Kursanbieter)**  We confirm that this proposed mobility agreement is approved. | |
| Coordinator’s signature  ...................................................................... | Date: ................................................................... |