

## “F.R.A.T.S.” Project 2018-1-ES01-KA229-050006

COUNTRY	SPAIN
MONTH/YEAR	SEPTEMBER-18

	Activity description	Status(completed, in process/not com.)	Evidences	Uploaded to e-twinning (yes/no)
<b>A-CHILDREN/TEACHERS/FAMILIES ACTIVITIES</b>				
	There are any in this period			
<b>B- PROJECT TEAM ACTIVITES</b>				
1-	Creating the project team	Completed	Minutes	No yet
2-	Creating calendar and organizing work plan	Completed	Google Calendar	
3-	Project introduction - meetings with parents and staff	Completed	Pictures, presentation, minutes, letters,...	No yet
<b>C- INTERNATIONAL COORDINATION</b>				
1-	First coordinators' workshop/ meeting: agreements between coordinators	Completed	Google group-	
2-	Preparing and sharing templates (google documents) for monthly report, invitation, certificate of attendance, travelling documents, budget control etc.	In process		
3-	Creating eTwinning page	Completed		Yes

<b>PROBLEMS</b>	<b>IMPROVEMENTS</b>	<b>OTHERS</b>