

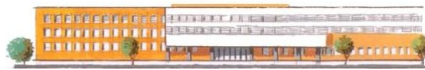
“Cloud Computing in the European schools”

Project: 2017-1-ES01-KA202-038471



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IES Ramón del Valle-Inclán



“Meeting programme”

Transnational meeting

M1 - Sevilla

November 7, 8, 9



Índice

Disclaimer	3
Meeting programme 4	



Disclaimer



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Meeting programme

Place: IES Ramón del Valle Inclán (Sevilla)

Date: November 7,8,9, 2.017

Time: 9:15 to 13:45

Meeting details

Date: Tuesday, 7th

1. [9:15 - 10:15] Introduction about our schools: schools are introduced to the other schools
 - a. Visit to the school
 - b. Visit to ICT Vocational Training classrooms
 - c. Introduction to our schools

2. [10:15 - 13:45] Review the project:
 - a. Synopsis: general data about the project, objectives and details about meetings
 - b. Project description: detailed explanation of the project
 - i. Professional competence to work
 - ii. Meetings' mobilities
 - iii. Work's dynamic for the meetings
 - iv. Expected results. Project impact
 - v. Professional competence
 - vi. Key Competences
 - vii. Activities assessment. Questionnaires
 - viii. Project phases
 - ix. Dissemination
 - x. Documental repository
 - xi. Reports
 - xii. Timeline
 - xiii. Budget. Contract. Payment agreements
 - xiv. Supporting documentation
 - xv. Project control. Coordination.
 - xvi. How to communicate us each others

- xvii. Date for next meetings
- c. Work agreements before meeting & documentation: review the work which must done before the meeting and the documentation.
 - i. Work Agreements before meeting
 - 1. Dissemination activities: each school explains the work done before the meeting.
 - ii. Supporting documentation before meeting
 - iii. Supporting documentation during meeting
 - iv. Other documentation

Date: Wednesday, 8th

- 1. [9:15 - 10:15] Results about cloud questionnaires and SaaS solutions (students, companies, teachers):
 - a. Know the different questionnaires from each school (what kind of information we have wanted to get from students, companies and teachers).
 - b. Analyze the results from each school and compare them each other in order to take a better direction for our project.

- 2. [10:15 - 13:45] Introduction to Cloud and SaaS Solutions and analyze SaaS solutions.
 - a. First approach to the cloud. What are we talking about?
 - b. Each school introduces its SaaS solutions to distribute among all schools. Idea: teachers from different school work in team with the same SaaS solution in order to get better learning and collaboration.

Date: Thursday, 9th

- 1. [9:15 - 10:15] Key competences questionnaires
 - a. Review key competences.

- b. Another important objective for our project.
 - c. Prepare questionnaires about key competences to explore the initial level about these competences in order to compare them after doing project activities. Discuss ideas about questionnaires and how to work at class.
 - d. Assign each questionnaire to each school.
 - e. Discuss about tools to prepare the questionnaire.
 - f. Share questionnaires in the shared project folder (Google Drive).
 - g. Virtual meeting during the second half of December about these questionnaires in order to discuss the work done and use them during the project.
2. [10:15 - 10:45] Digital competence
- a. Train to our students during November and December (before Virtual Meeting) in Word Processors and Presentations tools in order to develop the digital competence.
 - b. Students' assessment by using Digital competence questionnaire.
3. [10:45 - 11:15] Work agreements for the next meeting

Meeting schedule

	7 TUESDAY	8 WEDNESDAY	9 THURSDAY
1st (8:15-9:15)			
2nd (9:15-10:15)	Introduction about our schools.	Results about questionnaires about cloud and SaaS solutions (students, companies, teachers)	Questionnaires about key competences
3rd (10:15-11:15)	Review the project	Discuss about our first approach to the cloud and assign SaaS solutions to each school	How to train to our students about digital competence + Review Work Agreements
break (11:15-11:45)			
4th (12:45-12:45)	Review the project	Discuss about our first approach to the cloud and assign SaaS solutions to each school	Cultural activities
5th (13:45-13:45)	Review the project	Discuss about our first approach to the cloud and assign SaaS	

		solutions to each school	
6th (13:45-14:45)			
14:00 - 16:00	Lunch & Rest	Lunch & Rest	Lunch & Rest
16:30 - 17:30	Cultural activities	Free	Cultural activities
17:30 - 19:00			
19:00 - 21:00			
21:00 - 22:00	Dinner		Dinner