***Itinerary for transnational* project *planning meetings Paris October 2016***

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| **Venue** | **Day** | **Time** | **Purpose** | **Staff** |
| Joliot Curie | Wednesday 12/10 | 8:30-9:00 | Meet with head teacher:   * introduction of staff | M. le directeur,  Debra; Andy; Dénya; Nadège; Marta; Elena; Jenny;librarians from Joliot Curie and Petrer |
| Joliot Curie | Wednesday 12/10 | 9:00-11:00 | General introduction   * review of the project (all staff); feedback from visits to all 3 schools, what could be improved? E.g , clear designation of staff duties * survey feedback(Andy) * Problems still to overcome * § Budget structure * § Expenditure and costs; * § Impact and dissemination; * E twinning * § Compliance and reporting procedures including Mobility Tool+ * Areas still to develop | Debra; Andy; Dénya; Nadège; Marta; Elena |
| Joliot Curie | Wednesday 12/10 | 11:20-13:00 | Visiting staff into resource area/library   * Getting to know the levels and work of the students * Building relationships with colleagues | Jenny;librarians from Joliot Curie and Petrer |
| Joliot Curie | Wednesday 12/10 | 11:20-13:00 | * Decide calendar of mobilities * Develop work for Hangouts sessions | Debra; Andy; Dénya; Nadège; Marta; Elena |
| Joliot Curie | Thursday 13/10 | 08:30-11:30 | **Group discussion to look in detail at the content of the second year - training, work, projects as agreed by the staff**  **Debra and Andy will present some of the work that GCS students have done so far in MFL lessons.**  **.**  **Plans for the work to be carried out during the student visits to be agreed** | Debra; Andy; Dénya; Nadège; Marta; Elena |
| Joliot Curie | Thursday 13/10 | 12:00-13:30 | **Jenny to present the AR programme and ideas on levelling reading ages and progress. MFL staff will discuss ideas on how to apply this process to reading in the studied language.** | Debra; Andy; Dénya; Nadège; Inma; Elena |
| Joliot Curie | Thursday 13/10 | 14:30-16:00 | E twinning input | Debra; Andy; Marta; Elena; Dénya; Nadège |
| Joliot Curie | Friday 16/10 | 08:30-11:30 | Our next steps:   * Communication prior to students’ visits in 2016 * Dates for visit to GCS and London | Debra; Andy; Dénya; Nadège; Inma; Elena |