

Name of the project: **Making Europe Count Everywhere**

Project duration: 01/09/2017 – 30/09/2019

PROJECT TIMETABLE

Month	Activities (e.g. project management and implementation activities; local project work, class-room project work with learners, evaluation, mentoring; information and dissemination activities; virtual cooperation; transnational project meetings; transnational training, teaching and learning activities; production of intellectual outputs; multiplier events; ...)	Partners involved (e.g. all; DE, FR, IT; only universities; etc.)
9/2017	<p>Introduction of the project at each school and each town (staff conferences, parents' night , meetings with city councils and twinning associations)</p> <p>Publication and introduction of the project on E-twinning</p> <p>Registration of students and teachers on E-twinning</p> <p>Preparation of the project's logos in class</p> <p>Allocation of students for the first short-term exchange</p>	
10/2017	<p>Inauguration of the ERASMUS+ BULLETIN BOARD at each school and press article on the project.</p> <p>Establishing pre-contact between students</p> <p>Preparation of the lesson: Subject: Social Studies / Topic: "European Institutions Part 1"</p>	All partners involved

	<p>Preparation of the project's logos in class</p> <p>Preparation Workshop: Journalism and Digital Tools Part 1</p> <p>Parents' night: information regarding the programme of the first short-term exchange</p>	
11/2017	<p>C1: transnational training, teaching and learning activities (Short-term exchanges of groups of pupils)</p> <p>Location: Belgium / Date: Wednesday 08th – Wednesday 15th November 2017</p> <p>Participants: teachers and students</p> <p>Purpose: team teaching: Subject: Social Studies / Topic: "European Institutions Part 1", Workshop: Journalism and Digital Tools Part 1, Workshop: eTwinning for teachers and students, Study Trip to the European Parliament / Commission in Brussels, welcome ceremony at the town hall Middelkerke, meeting and interview with Twinning Association Middelkerke, logo competition, meetings with local businesses, tasks distribution and organisation of the project website.</p> <p>Product: Introducing the different departments and their members and planning for the first edition of the magazine</p> <p>Main event: Forum: presentation of each school, town and region by the students + exhibition of the project's logos</p>	
12/2017	<p>Creation of the project website → constant update will be conducted during the project</p> <p>Preparation of the first edition of the magazine (eTwinning)</p> <p>New Years' Cards campaign</p> <p>Evaluation stakeholders</p>	
1/2018	<p>Preparation of the first edition of the magazine (eTwinning)</p>	

	<p>Preparation of leaflets, T-shirts, posters for the project events in France</p> <p>Preparation of the workshop: Journalism and Digital Tools Part 2</p> <p>Allocation of students for the second short-term exchange</p>	
2/2018	<p>Preparation of the first edition of the magazine (eTwinning)</p> <p>Preparation of the Erasmus + Project commemorative plaque (the same commemorative plaque will be put in each school / town)</p>	
3/2018	<p>Preparation of the lesson: Subject: History / Topic: "European History in the 20th Century"</p> <p>Preparation of the first edition of the magazine (eTwinning)</p> <p>Parents' night: information regarding the programme of the second short-term exchange</p>	
4/2018	<p>C2 : transnational training, teaching and learning activities (Short-term exchanges of groups of pupils)</p> <p>Location: France / Date: Thursday 12th April – Thursday 19th April 2018</p> <p>Participants: teachers and students</p> <p>Purpose: team teaching: Subject: History / Topic: "European History in the 20th Century", study trip to the Memorial of Verdun, workshop: Journalism and Digital Tools Part 2, departments finalising the first edition of the magazine, welcome ceremony at the town hall of Epernay, meeting and interview with Twinning Association Epernay, meetings with local businesses, planning for the second edition of the magazine.</p> <p>Product: launch of the first digital edition of the magazine at the celebration of the 65th anniversary of the twinning between Epernay and Ettlingen</p> <p>Main Event: Erasmus + Project Commemorative Plaque at the celebration of the 65th anniversary of the twinning between Epernay and Ettlingen</p>	All partners involved

5/2018	<p>Main Event : EUROPE DAY (Date: 09th May 2018)</p> <p>Preparation and Celebration of the Europe Day</p> <p>Preparation of the second edition of the magazine (eTwinning)</p> <p>publication of the second edition of the magazine (print version)</p> <p>First evaluation to be conducted at each school</p> <p>Evaluation stakeholders</p>	All Schools
6/2018	<p>Transnational Project Meeting</p> <p>Location: United Kingdom</p> <p>Date: Wednesday 27th June 2018 – Sunday 01st July 2018</p> <p>Purpose: planning of the activities for the second year of the project, completion of the project progress report, preparation of the sports day and visit of the premises, meeting and interview with the twinning association Clevedon, assessment of evaluations, establishing the evaluation process for the second year, conference with staff at Clevedon School, meeting with the Curzon Cinema Clevedon, visit to local businesses, Feedback regarding the first number of the magazine and further amendments, Allocation of students for the third short-term exchange .</p> <p>Preparation of the second edition of the magazine (eTwinning)</p>	All project coordinators
7/2018	Summer Break – no activities	
8/2018	Summer Break - no activities	
9/2018	<p>Preparation of the second edition of the magazine (eTwinning)</p> <p>Preparation of the lesson: Subject: History / Topic: "European Construction"</p>	

	Publication of the results of the final evaluation	
10/2018	<p>Preparation of the lesson: Subject: History / Topic: "European Construction"</p> <p>Preparation of leaflets and posters for the project events in the UK</p> <p>Parents' night: information regarding the programme of the third short-term exchange</p>	
11/2018	<p>C3 : transnational training, teaching and learning activities (Short-term exchanges of groups of pupils)</p> <p>Location: United Kingdom / Date: Wednesday 07th – Wednesday 14th November 2018</p> <p>Participants: teachers and students</p> <p>Purpose: team teaching : Subject: History / Topic: "European Construction", departments finalising the second of the magazine , Sports lesson: introduction to Rugby, Sports Competition Day, meetings with local businesses, welcome ceremony in Clevedon town hall, meeting and interview with Twinning Association Clevedon, planning for the third edition of the magazine</p> <p>Product: publication of the second edition of the magazine (digital version)</p> <p>Main event: Erasmus+ Sports Day Competition in Clevedon</p>	All partners involved
12/2018	<p>Preparation of the third edition of the magazine (eTwinning)</p> <p>New Years' Cards campaign</p> <p>Allocation of students for the fourth short-term exchange</p> <p>publication of the second edition of the magazine (print version)</p> <p>Evaluation stakeholders</p>	

1/2019	Preparation of the third edition of the magazine (eTwinning) Preparation of leaflets and posters for the project events in Germany	
2/2019	Preparation of the third edition of the magazine (eTwinning) Preparation of the Erasmus+ Project Exhibition and the concert	
3/2019	Preparation of the third edition of the magazine (eTwinning) Preparation of the lesson: Subject: Social Studies / Topic: "European Institutions Part 2 Preparation of the Erasmus+ Project Exhibition and the concert Parents' night: information regarding the programme of the fourth short-term exchange	
4/2019	<p>C4 : transnational training, teaching and learning activities (Short-term exchanges of groups of pupils)</p> <p>Location: Germany / Date: Wednesday 03rd April – Wednesday 10th April 2019</p> <p>Participants: teachers and students</p> <p>Purpose: team teaching: Subject: Social Studies / Topic: "European Institutions Part 2, Study Trip to the European Court of Human Rights in Strasbourg, departments finalising the third edition of the magazine visit of local businesses, organisation of the exhibition, welcome ceremony at the town hall, meeting and interview with Twinning Association Ettlingen, planning of the fourth edition of the magazine.</p> <p>Product: publication of the third edition of the magazine at the exhibition</p> <p>Main Event: Erasmus+ Project Exhibition (Concert + Vernissage)</p>	All partners involved
5/2019	Main Event : EUROPE DAY (Date: 09 th May 2019)	All Schools

	<p>Preparation and Celebration of the Europe Day</p> <p>publication of the third edition of the magazine (print version)</p> <p>Preparation of the fourth edition of the magazine (eTwinning)</p> <p>Evaluation stakeholders</p>	
6/2019	<p>Preparation of the fourth edition of the magazine (eTwinning)</p> <p>Preparation of leaflets and posters for the final celebration at each school</p> <p>Final evaluation to be conducted at each school</p>	
7/2019	Summer Break - no activities	
8/2019	Summer Break - no activities	
9/2019	<p>Publication of the fourth edition of the magazine (digital and print).</p> <p>Publication of the results of the final evaluation</p> <p>Main Event: final celebration of the Erasmus+ project in each school and publication of the fourth edition of the magazine</p> <p>Date: Friday 27 September 2019</p> <p>Project ends Monday 30 September 2019</p> <p>Submission of final report once the project is completed</p>	All Schools