

# StudyStack Instruction Manual

*Incorporating Junior Cycle Key Skills and School Self-Evaluation, literacy and cross-curricular suggestions for use*



**Professional Development  
Service for Teachers**

**An tSeirbhís um Fhorbairt  
Ghairmiúil do Mhúinteoirí**

## StudyStack

Study Stack is a free web 2.0 tool which helps students to memorise information in a fun and engaging way. Students and teachers can create their own flashcards or use some of the millions of flashcards that have already been created. For each set of flashcards entered, the StudyStack website automatically generates over a dozen ways for students to study and revise the material they need to learn, reducing boredom. Teachers too can enter material once and have over a dozen different activities created for their students.

### StudyStack and Literacy

Once a definition has been established it is not directly entered into memory. Students need multiple opportunities over an extended period of time to encounter the new term in a variety of normal contexts. They need to read, hear, write, and speak it, so that the word is internalised and becomes part of their usable vocabularies.

StudyStack is a highly effective resource for teachers and students in the consolidation of vocabulary instruction strategies in the classroom across all subject areas. StudyStack stimulates students' interest in and fosters an awareness of words. StudyStack provides students with further exposure to vocabulary in a creative and engaging way. This teaching and learning tool can be used in a variety of ways to support vocabulary acquisition and comprehension as it allows for multiple opportunities to engage with key words. It could be used as a pre-reading, during reading or post-reading activity. Suitable methods of use may include:

- Matching words and their meanings
- Finding a synonym or antonym
- Use of visuals (where appropriate)
- Peer teaching
- Crosswords
- Quizzes
- Unscrambling of words

### StudyStack and Key Skills

“Learners need a wide range of skills to help them face the many challenges presented to them in today’s world. They develop specific skills in their subjects and other courses. But there is also a more general set of skills that are needed to support learners in their personal, social and work lives. We refer to these as the key skills of junior cycle. As learners develop each of the key skills in an integrated way they will also become better learners.” NCCA, Key Skills of Junior Cycle, 2013



The key skills for the Junior Cycle that students will develop using StudyStack are:

<b>Skill</b>	<b>Element</b>	<b>Learning Outcomes Students can...</b>
<b>Managing Myself</b>	Set personal goals	<ul style="list-style-type: none"> <li>• Set personal goals</li> <li>• Learn from my past actions and make changes if necessary</li> </ul>
	Being able to reflect on my learning	<ul style="list-style-type: none"> <li>• Set learning goals and evaluate my progress towards achieving those goals</li> <li>• Receive and make use of feedback on my learning</li> <li>• Assess my own learning and suggest ways that it can be improved</li> </ul>
	Using digital technology to manage myself and my learning	<ul style="list-style-type: none"> <li>• Use different technologies to plan, manage and engage in my learning</li> </ul>
<b>Communicating</b>	Using language	<ul style="list-style-type: none"> <li>• Understand and use a wide vocabulary</li> <li>• Speak and write in well constructed sentences</li> <li>• Edit, correct and improve my written work</li> </ul>
	Using digital technology to communicate	<ul style="list-style-type: none"> <li>• Use digital technology creatively to present, interact with and share ideas for different audiences</li> </ul>
<b>Working With Others</b>	Learning with others	<ul style="list-style-type: none"> <li>• Work in pairs and larger groups to help each other when we are learning</li> <li>• Help other students to understand and solve problems</li> </ul>
	Working with others through digital technology	<ul style="list-style-type: none"> <li>• Demonstrate collaborative learning using digital technology</li> <li>• use digital technology to participate in collaborative learning and communication spaces</li> </ul>
<b>Being Creative</b>	Learning creatively	<ul style="list-style-type: none"> <li>• Participate in learning in creative ways</li> <li>• Suggest creative ways that help me to learn</li> <li>• Use a variety of learning tools that help me to be creative</li> </ul>
	Stimulating creativity using digital technology	<ul style="list-style-type: none"> <li>• Be innovative and creative in using digital technology to learn, think and express myself</li> <li>• Explore the possibilities of mixing different technologies and digital media to help me reflect, problem solve and present ideas</li> </ul>

Skill	Element	Learning Outcomes Students can...
<b>Staying Well</b>	Being positive about learning	<ul style="list-style-type: none"> <li>Find enjoyment and fun in learning</li> <li>Learn from my mistakes and move on</li> <li>Stick with things and work them through until I succeed</li> <li>Recognise and celebrate my achievement</li> </ul>
<b>Managing Information and Thinking</b>	Gathering, recording, organising and evaluating information and data	<ul style="list-style-type: none"> <li>Recognise what I already know and the wide range of information available to me</li> <li>Prepare and organise information and data so that it makes sense to me and others</li> </ul>
	Managing my learning	<ul style="list-style-type: none"> <li>Reflect on and review my own progress</li> <li>Use a range of tools to help manage my learning</li> </ul>
	Using ICT and digital media to access, manage and share content	<ul style="list-style-type: none"> <li>Use digital tools to expand my thinking and source information</li> </ul>

### StudyStack and School Self Evaluation



“School Self Evaluation (SSE) empowers a school community to affirm good practice, to identify areas that merit improvement and to decide upon actions that should be taken to bring about improvements in these areas.... SSE enriches the learning and teaching experience for the benefit of all concerned.” School Self Evaluation Guidelines for Post-Primary Schools, 2012. The evaluation themes and sub-themes to which they relate are set out on the left.

The guidelines set out sample evaluation criteria related to each evaluation theme and sub-theme to help schools develop their school self-evaluation process. The relevant evaluation criteria to the use of StudyStack as a teaching and learning resource are listed below for each of the three themes:

Theme	Sub-theme	Evaluation Criteria	Quality Statement(s)
<b>Learner Outcomes</b>	Attainment of subject and programme objectives	Knowledge, understanding and skills	The students have the appropriate knowledge and understanding of the subject or programme
		Attitude and dispositions	Students enjoy their learning of the subject and are motivated to learn

Theme	Sub-theme	Evaluation Criteria	Quality Statement(s)
<b>Learner Outcomes</b>	Attainment of subject and programme objectives	Literacy and numeracy	In all subjects and programmes, students can meet the literacy and numeracy demands Students competently and confidently use and apply the literacy and numeracy skills that are necessary to develop their learning The overall attainment of the students with regard to each of the following literacy skills is improving or remains at a high standard: oral language, reading, writing, critical appreciation of digital and broadcast media
<b>Learner Experiences</b>	Learning environment	Resources (including ICT)	Individual students and groups of students have access to ICT to support their learning and to enable them to become active learners
	Students' engagement in learning	Active learning	The students are enabled to engage actively in their learning There is a balance between teacher input and student participation
		Collaborative and independent learning	Students are given purposeful and frequent opportunities to engage in collaborative and independent learning
<b>Learner Experiences</b>	Students' engagement in learning	Other learning experiences	Students are provided with a wide range of non-classroom based activities
		Challenge and support	The students are adequately challenged and supported in their learning
		Attitudes	Students enjoy their learning and are motivated to learn
	Learning to learn	Assessment for learning	The students are involved in monitoring their own progress in learning The students are taught to reflect constructively on their work
		Personal organisation	The students are enabled to: <ul style="list-style-type: none"> <li>- reflect on their own learning styles and approaches to learning</li> <li>- study</li> <li>- revise</li> <li>- summarise</li> </ul>

Theme	Sub-theme	Evaluation Criteria	Quality Statement(s)
<b>Learner experiences</b>	Learning to learn	ICT skills in learning	Students are taught across a range of subjects and programmes, including literacy and numeracy to use ICT to: <ul style="list-style-type: none"> <li>- organise and produce information,</li> <li>- express ideas</li> <li>- develop, support and extend their learning</li> </ul>
<b>Teachers' practice</b>	Preparation for teaching	Resources	Necessary and relevant resources, materials and equipment are identified and sourced in advance of lessons
	Teaching approaches	Focus of learning	Attention is given to the consolidation of student learning during and at the end of the lesson, and to the development and application of knowledge and skills, including the students' literacy, numeracy and ICT skills and to the development of positive dispositions and attitudes towards learning
		Approaches	Teaching approaches support students in engaging with the literacy and numeracy demands of the subject Subject-appropriate teaching and learning methodologies with a focus on active learning are used Opportunities for collaborative and independent work are provided
<b>Teachers' practice</b>	Teaching approaches	Differentiation	Teachers vary content, activities, methodologies and resources to take into account the range of interests, needs and experiences of the students There is effective differentiation to cater for the range of students' abilities
		Resources	Students are enabled to use relevant and necessary resources (including ICT) to support their learning
	Management of students	Organisation of activities	Active learning activities are complemented by co-curricular and non-classroom based activities
	Assessment	Assessment in practice	A range of assessment including assessment for learning (AfL) and assessment of learning (AoL) is used to evaluate students' understanding and progress and achievement of expected learning outcomes Students are involved in the assessment of their work and progress through self-assessment and/or peer assessment

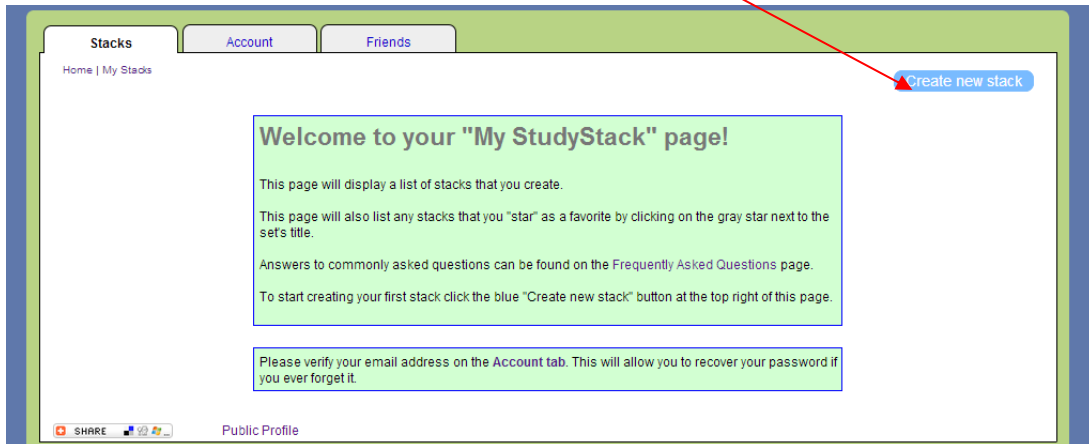
## Creating a set on StudyStack

Go to <http://www.studystack.com> and click on “free sign up”.

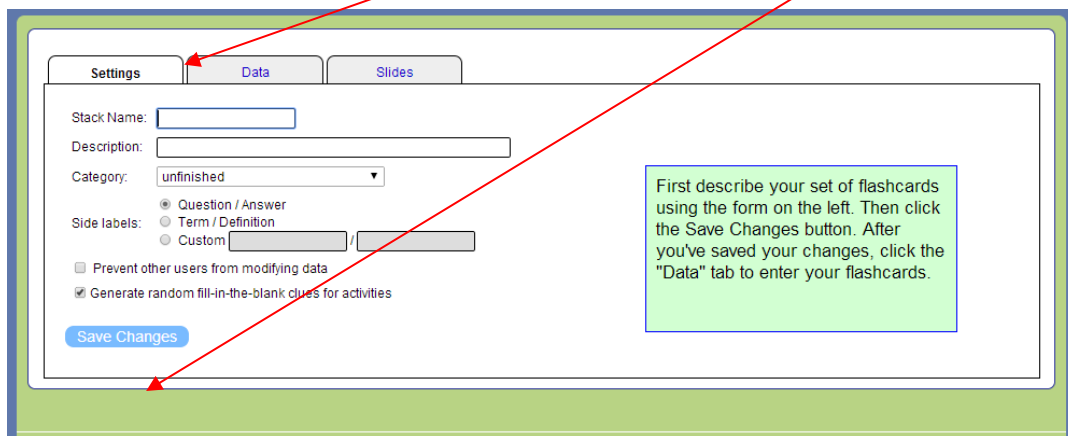
Fill in your details. If you intend sharing the set of resources you create with your classes, try to ensure your username is easy for them to remember, by using either your subject or the school where you teach, e.g. MrSmithEnglish, PresentationEnglish.

When you have entered your details, click “Register”.

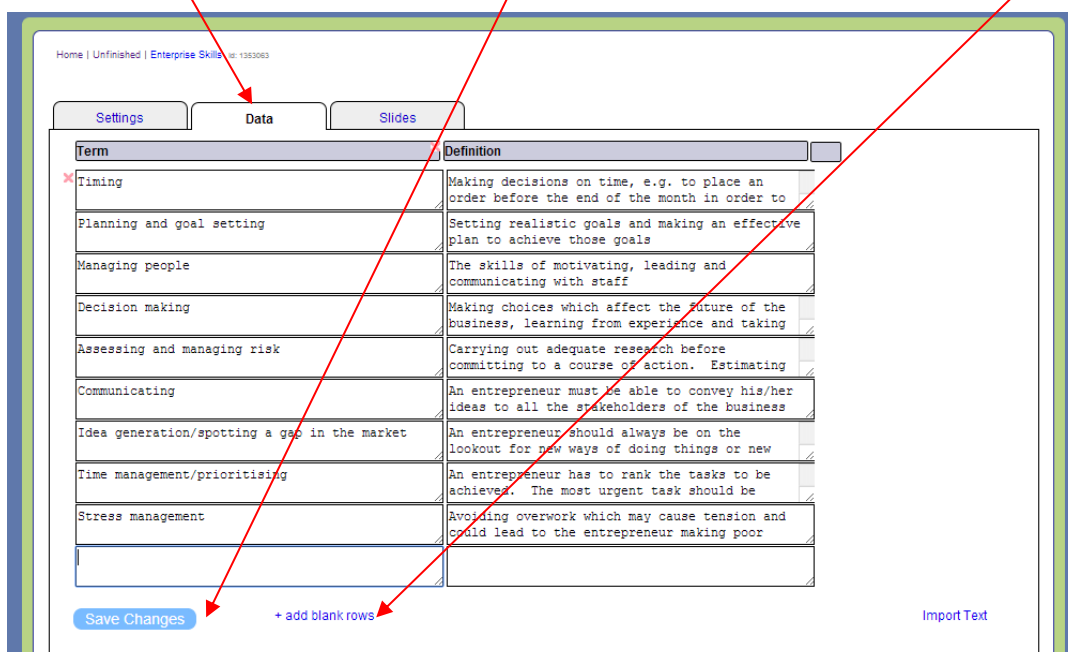
You will be brought to the following screen. Click on “Create new stack”.



Ensure you fill in all details below in settings tab and then click on “Save changes”.



Click on the data tab to fill in key vocabulary/concepts and concise definitions, click on add blank rows if you need to and then click on “Save changes” when you are finished.





Click on “My StudyStack” at any stage to go to another stack you have created, or to edit an existing stack.

StudyStack

Hi pdstbusiness  
My StudyStack  
Logoff

Home | Unfinished | Enterprise Skills | id: 1353063

Settings Data Slides

Term	Definition
Timing	Making decisions on time, e.g. to place an order before the end of the month in order to
Planning and goal setting	Setting realistic goals and making an effective plan to achieve those goals
Managing people	The skills of motivating, leading and communicating with staff
Decision making	Making choices which affect the future of the business, learning from experience and taking
Assessing and managing risk	Carrying out adequate research before committing to a course of action. Estimating
Communicating	An entrepreneur must be able to convey his/her ideas to all the stakeholders of the business
Idea generation/spotting a gap in the market	An entrepreneur should always be on the lookout for new ways of doing things or new
Time management/prioritising	An entrepreneur has to rank the tasks to be achieved. The most urgent task should be
Stress management	Avoiding overwork which may cause tension and could lead to the entrepreneur making poor

You can click on any of the games icons below



To find all your existing stacks, click on “My StudyStack” and click on any set terms that you want to play.

StudyStack

Hi pdstbusiness  
My StudyStack  
Logoff

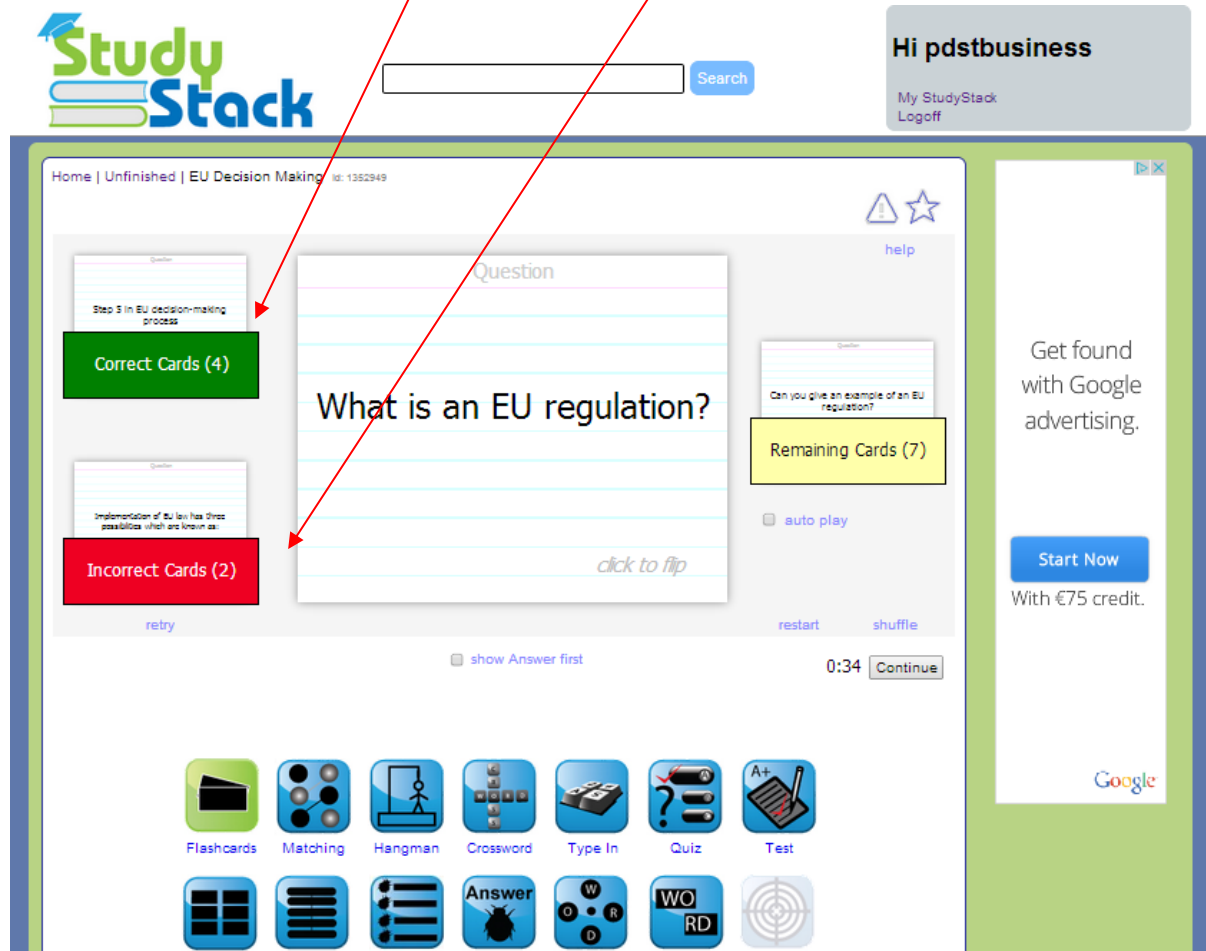
Home | My Stacks

Stacks Account Friends

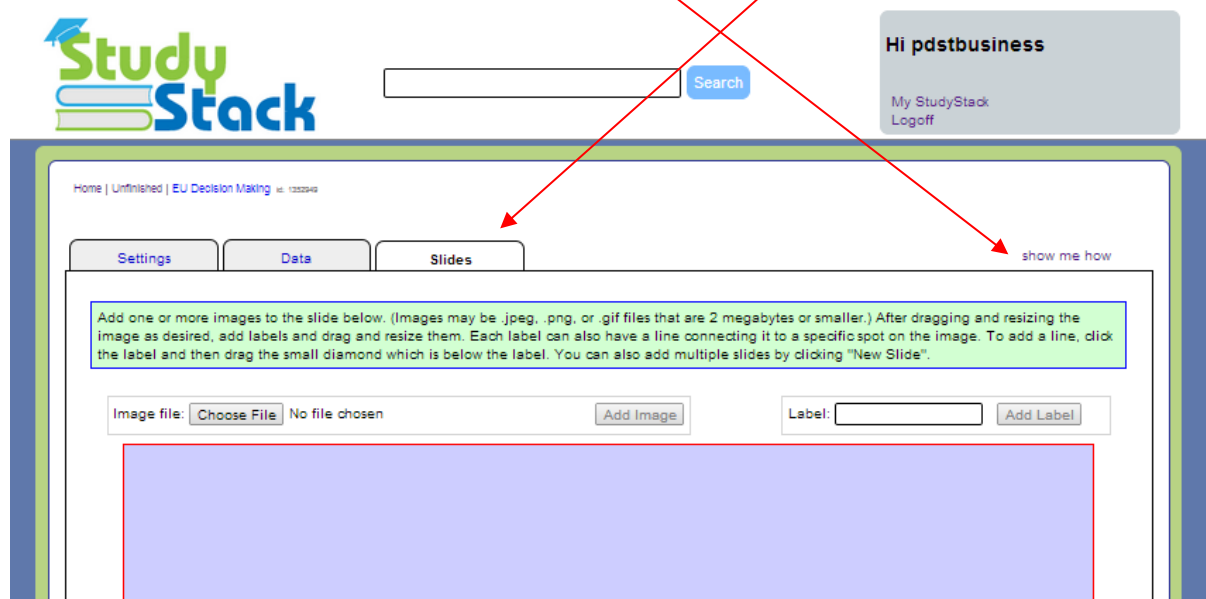
Create new stack

Name	Description	Category	Created	User	Cards	Stars		
Key exam terms	Leaving Certificate, Junior Certificate	Unfinished	2013-09-24	pdstbusiness	27	0	edit	delete
Cheques	JC Business Studies, LC Business: Finance	Unfinished	2013-10-02	pdstbusiness	14	0	edit	delete
EU Decision Making	LC Business (Unit 7: European Union)	Unfinished	2013-10-02	pdstbusiness	14	0	edit	delete
EU Policies	LC Business, Unit 7: European Union	Unfinished	2013-10-02	pdstbusiness	15	0	edit	delete
EU Institutions	LC Business, Unit 7: European Union	Unfinished	2013-10-02	pdstbusiness	8	0	edit	delete
EU Countries	LC Business, Unit 7: European Union	Unfinished	2013-10-02	pdstbusiness	28	0	edit	delete
Enterprise	LC Business, Unit 2: Enterprise & LCVF, Enterprise Education	Unfinished	2013-10-02	pdstbusiness	11	0	edit	delete
Characteristics	LC Business, Unit 2: Enterprise	Unfinished	2013-10-02	pdstbusiness	9	0	edit	delete
Enterprise Skills	LC Business, Unit 2: Enterprise, LCVF, Enterprise Education	Unfinished	2013-10-02	pdstbusiness	9	0	edit	delete
National Budget	LC Business, JC Business Studies	Unfinished	2013-10-16	pdstbusiness	5	0	edit	delete
Entrepreneur	LC Business	Unfinished	2013-10-16	pdstbusiness	4	0	edit	delete
Digestion	JC Science	Unfinished	2013-10-17	pdstbusiness	4	0	edit	delete
Industrial Relations	LC Business, Unit 1: People in Business	Unfinished	2013-11-20	pdstbusiness	5	0	edit	delete
Club Accounts	Club Accounts	Unfinished	2013-11-20	pdstbusiness	4	0	edit	delete

You can then go through a set of flash cards before you play other games. As you go through the flash cards, you can click on “Correct Cards” or “Incorrect Cards” to record how you are doing.



If you want to add pictures to play the target game click on the slides tab and follow the instructions described in the video available here in “show me how”



If you want to copy another stack already created by a colleague or a student, first search for the name of their account by entering it into the search bar (highlighted in red below) and then clicking “Search”.

The screenshot shows the StudyStack user profile for 'pdstbusiness'. At the top left is the StudyStack logo. To its right is a search bar containing 'pdstbusiness' and a 'Search' button. Further right is a user greeting 'Hi PDSTLCVP' with a 'Logoff' link. Below these are tabs for 'Stacks', 'Account', and 'Friends'. The main content area is titled 'Home | My Stacks' and contains a table of stacks. The table has columns for Name, Description, Category, Created, User, Cards, Stars, and actions (edit, delete). The 'Enterprise Skills' stack is highlighted in red. At the bottom, there are navigation links for 'Flash Cards', 'Study', 'Exam Papers', and 'Maths'.

Name	Description	Category	Created	User	Cards	Stars	edit	delete
Key exam terms	Leaving Certificate and Junior Certificate	Unfinished	2013-09-24	PDSTLCVP	27	1	edit	delete
Characteristics	LCVP Link Module 2: Enterprise Education	Unfinished	2013-09-24	PDSTLCVP	7	1	edit	delete
Curriculum Vitae	LCVP Preparation for Work	Unfinished	2013-09-24	PDSTLCVP	3	0	edit	delete
ICT	JC Business Studies	Unfinished	2013-09-24	PDSTLCVP	30	1	edit	delete
Entrepreneur	LCVP Enterprise Education	Unfinished	2013-09-25	PDSTLCVP	4	1	edit	delete
My Own Place	LCVP Link Module 1: Preparation for Work	Unfinished	2013-10-01	PDSTLCVP	5	0	edit	delete
Income sample	JC Business Studies	Unfinished	2013-10-01	PDSTLCVP	15	0	edit	delete

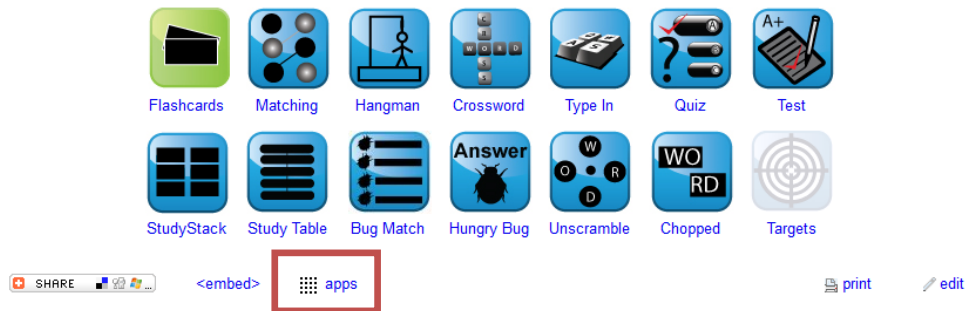
You will be brought to a new screen where every stack created by that user is listed. Click on the stack that you wish to copy (highlighted in red below).

The screenshot shows the search results for 'pdstbusiness'. At the top left is the StudyStack logo. To its right is a search bar containing 'pdstbusiness' and a 'Search' button. Further right is a user greeting 'Hi PDSTLCVP' with a 'Logoff' link. Below these are tabs for 'Cards', 'Account', and 'Friends'. The main content area is titled 'Cards' and shows a list of search results. The 'Enterprise Skills' stack is highlighted in red. At the bottom, there are navigation links for 'Flash Cards', 'Study', 'Exam Papers', and 'Maths'.

found 9 matches in 0.004 seconds  
total response time: 0.336 seconds

- [Cheques | JC Business Studies, LC Business: Finance](#)  
created by: pdstbusiness in Unfinished 14 cards
- [EU Decision Making | LC Business \(Unit 7: European Union\)](#)  
created by: pdstbusiness in Unfinished 14 cards
- [EU Policies | LC Business, Unit 7: European Union](#)  
created by: pdstbusiness in Unfinished 15 cards
- [EU Institutions | LC Business, Unit 7: European Union](#)  
created by: pdstbusiness in Unfinished 8 cards
- [EU Countries | LC Business, Unit 7: European Union](#)  
created by: pdstbusiness in Unfinished 28 cards
- [Enterprise | LC Business, Unit 2: Enterprise & LCVP, Enterprise Education](#)  
created by: pdstbusiness in Unfinished 11 cards
- [Characteristics | LC Business: Unit 2: Enterprise](#)  
created by: pdstbusiness in Unfinished 9 cards
- [Enterprise Skills | LC Business, Unit 2: Enterprise, LCVP, Enterprise Education](#)  
created by: pdstbusiness in Unfinished 9 cards

When you open the stack you wish to copy, scroll down the page a little until you see the games options, and then select apps (highlighted in red, below).



## Enterprise Skills

### LC Business, Unit 2: Enterprise, LCVP, Enterprise Education

Term	Definition
Timing	Making decisions on time, e.g. to place an order before the end of the month in order to avail of a discount
Planning and goal setting	Setting realistic goals and making an effective plan to achieve those goals
Managing people	The skills of motivating, leading and communicating with staff

Once you have clicked “apps”, scroll right down the page, almost to the end until you see “Delimited Export” and click “Export” (highlighted in red below).

### Generic XML Export

Export all data as XML data in a generic format.  
Encoding:

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### Generic CSV Export

Export all data as a Comma-Separated-Value file for importing into other applications.  
Encoding:

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### Delimited Export

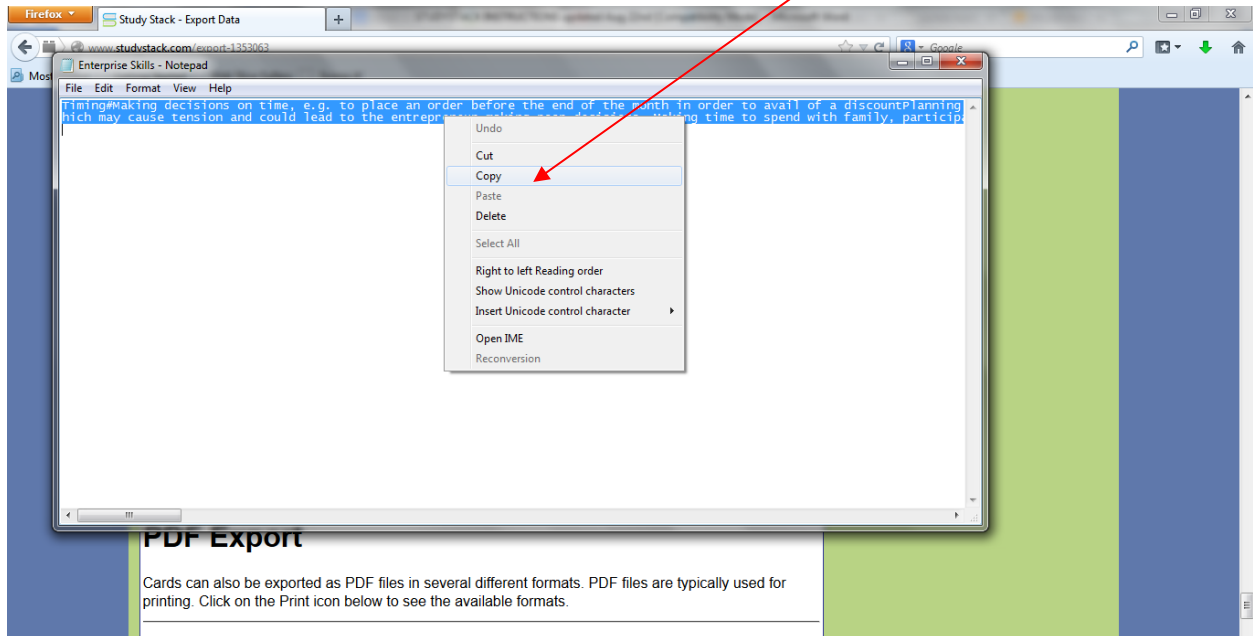
Export all data in a format that matches the format required for the StudyStack import form.  
Delimiter

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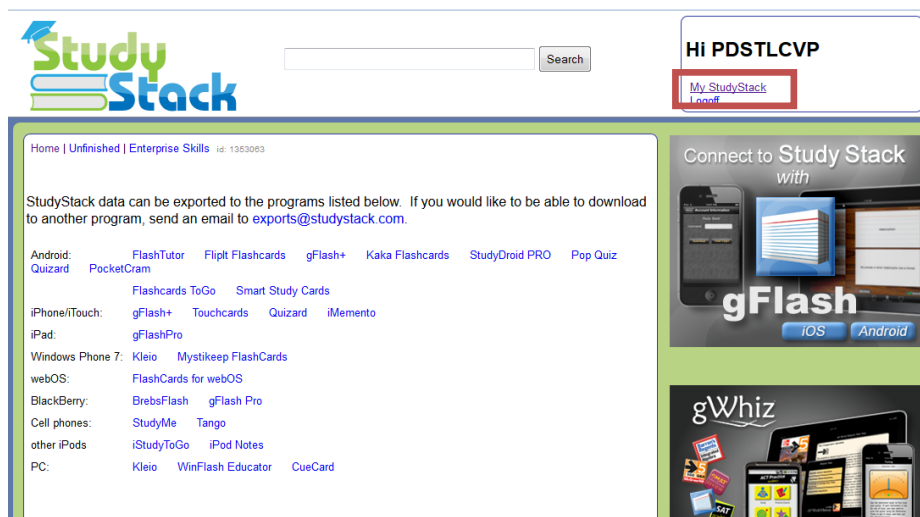
### PDF Export

Cards can also be exported as PDF files in several different formats. PDF files are typically used for printing. Click on the Print icon below to see the available formats.

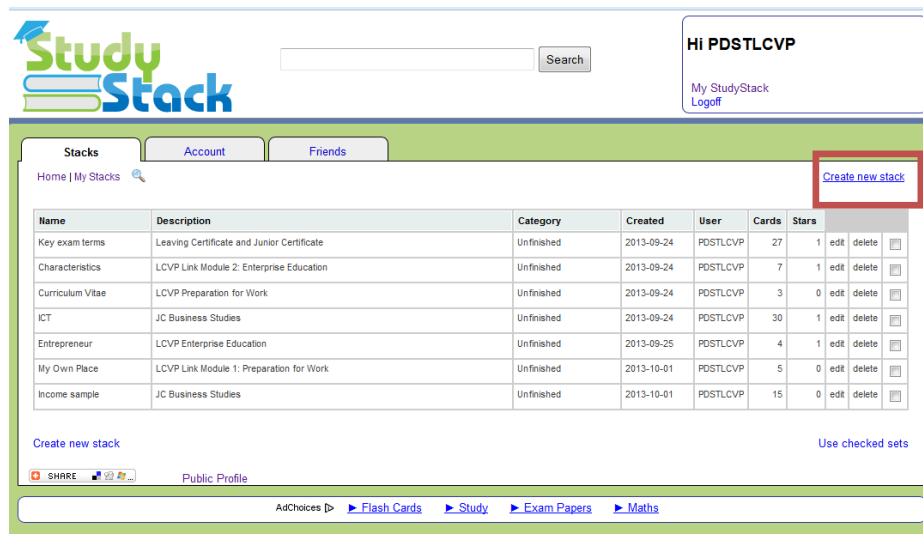
Depending on which browser you are using, either a list of terms and definitions will open up or you will be asked for a program with which to open the terms and definitions. If this is the case, choose “Notepad”. Highlight all the text, right click with the mouse and select “copy” from the menu which appears as shown below.



Once you have copied the text, go back to the browser, scroll back to the top of the page and click “My StudyStack” (highlighted in red below).



In the screen which appears, click “Create new stack”.



StudyStack  
 Hi PDSTLCVP  
 My StudyStack  
 Logoff

Stacks Account Friends

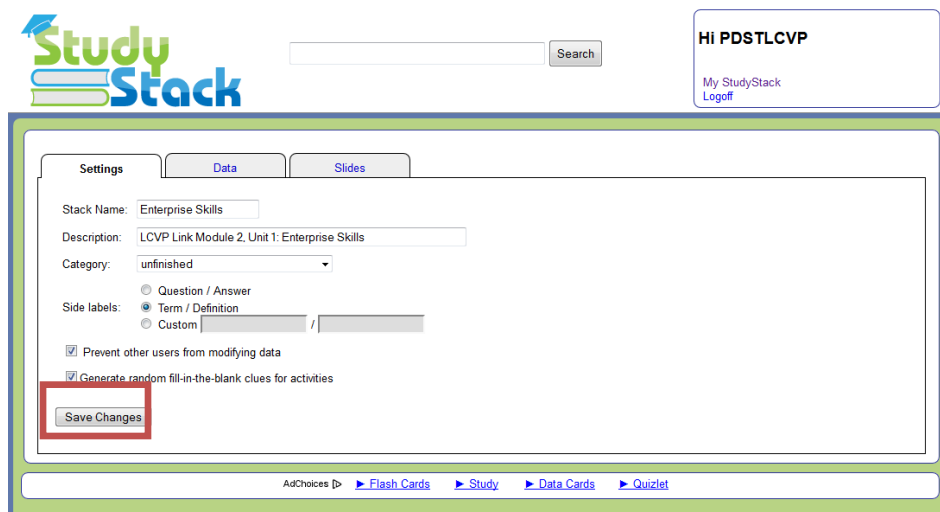
Home | My StudyStack

**Create new stack**

Name	Description	Category	Created	User	Cards	Stars			
Key exam terms	Leaving Certificate and Junior Certificate	Unfinished	2013-09-24	PDSTLCVP	27	1	edit	delete	
Characteristics	LCVP Link Module 2: Enterprise Education	Unfinished	2013-09-24	PDSTLCVP	7	1	edit	delete	
Curriculum Vitae	LCVP Preparation for Work	Unfinished	2013-09-24	PDSTLCVP	3	0	edit	delete	
ICT	JC Business Studies	Unfinished	2013-09-24	PDSTLCVP	30	1	edit	delete	
Entrepreneur	LCVP Enterprise Education	Unfinished	2013-09-25	PDSTLCVP	4	1	edit	delete	
My Own Place	LCVP Link Module 1: Preparation for Work	Unfinished	2013-10-01	PDSTLCVP	5	0	edit	delete	
Income sample	JC Business Studies	Unfinished	2013-10-01	PDSTLCVP	15	0	edit	delete	

[Create new stack](#) [Use checked sets](#)  
[SHARE](#) [Public Profile](#)  
[AdChoices](#) [Flash Cards](#) [Study](#) [Exam Papers](#) [Maths](#)

Enter the relevant details in the “Settings” tab, as shown below and then click “Save Changes”



StudyStack  
 Hi PDSTLCVP  
 My StudyStack  
 Logoff

Settings Data Slides

Stack Name: Enterprise Skills

Description: LCVP Link Module 2, Unit 1: Enterprise Skills

Category: unfinished

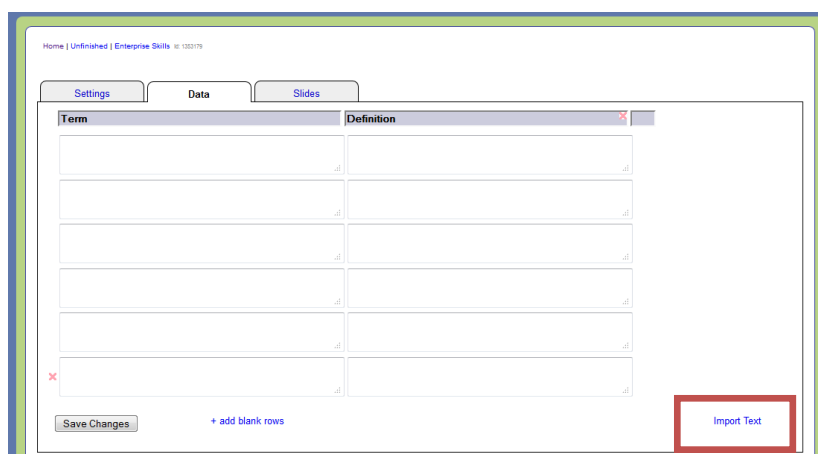
Question / Answer  
 Term / Definition  
 Custom

Prevent other users from modifying data  
 Generate random fill-in-the-blank clues for activities

**Save Changes**

[AdChoices](#) [Flash Cards](#) [Study](#) [Data Cards](#) [Quizlet](#)

When the changes have been saved, select the “Data” tab and then click on “import text” (highlighted in red below).



Home | Unfinished | Enterprise Skills | 132079

Settings Data Slides

Term	Definition

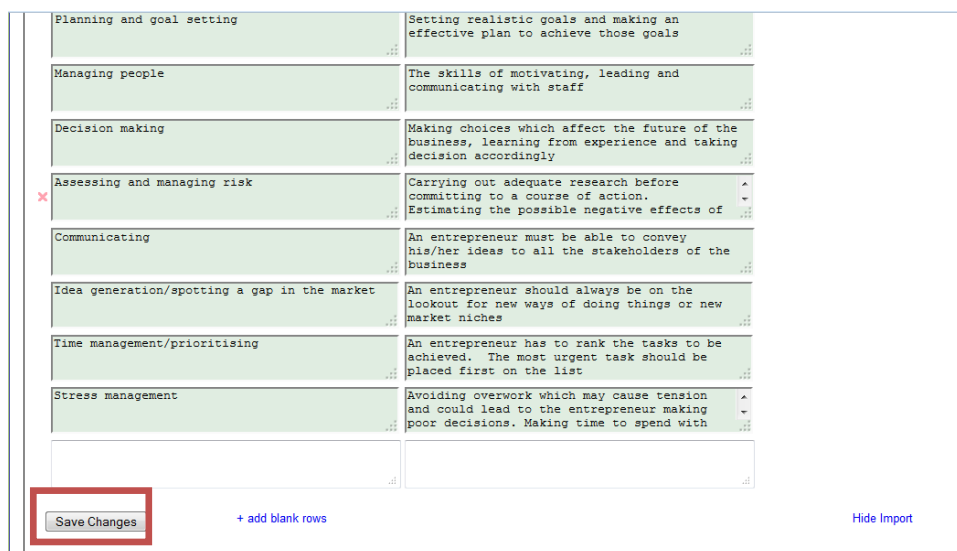
[Save Changes](#) [+ add blank rows](#) **Import Text**

A new box will appear as shown below. Place your cursor in the box, then right click and select “Paste” from the menu which appears.

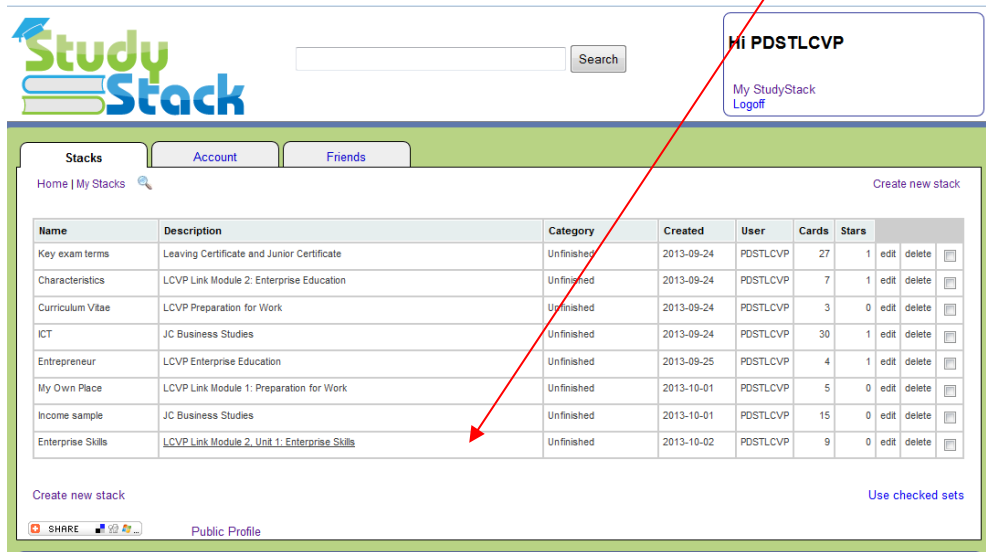


When the text you previously copied has been entered, then select “Import”, which is highlighted in red above.

The text which has been imported will be entered into the relevant sections for terms/definitions or questions/answers, which you selected on the “Settings” tab. At this stage, it may be useful to check that all terms and definitions are accurate and appropriate and if necessary to make some changes. When you are satisfied with all the content, click “Save Changes”, which is highlighted in red below.



By clicking on “My StudyStack” you will see that the new stack has been created.



StudyStack

Hi PDSTLCVP  
My StudyStack  
Logoff

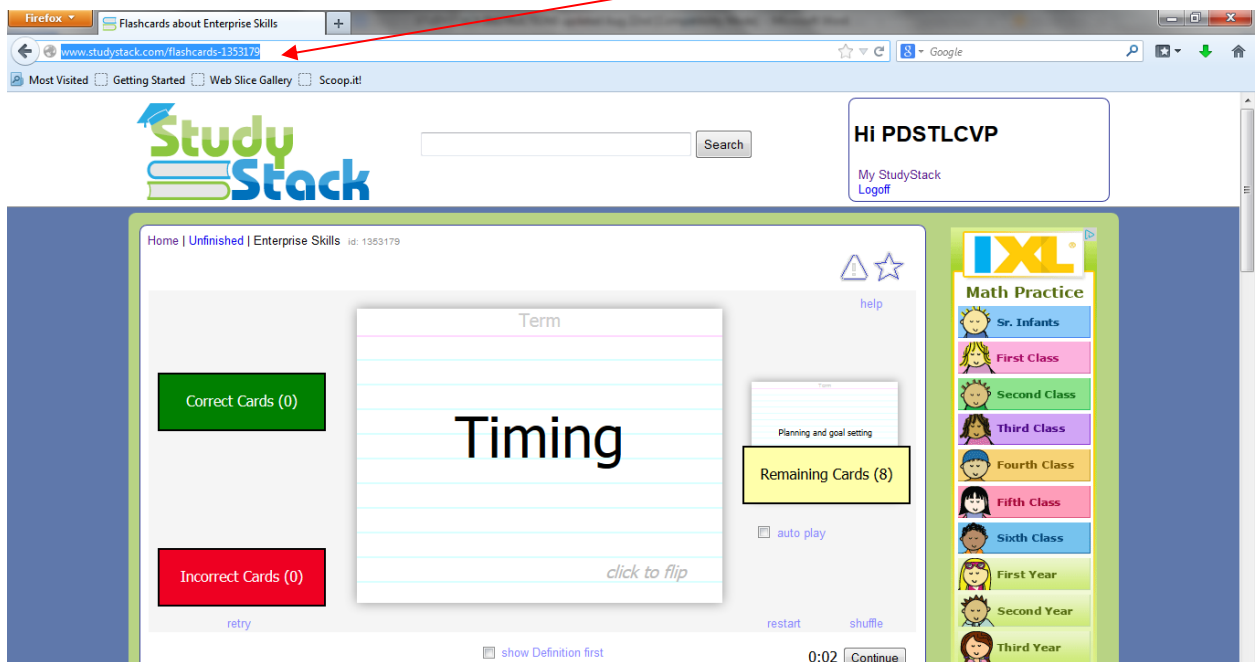
Stacks Account Friends

Home | My Stacks [Create new stack](#)

Name	Description	Category	Created	User	Cards	Stars			
Key exam terms	Leaving Certificate and Junior Certificate	Unfinished	2013-09-24	PDSTLCVP	27	1	edit	delete	
Characteristics	LCVP Link Module 2: Enterprise Education	Unfinished	2013-09-24	PDSTLCVP	7	1	edit	delete	
Curriculum Vitae	LCVP Preparation for Work	Unfinished	2013-09-24	PDSTLCVP	3	0	edit	delete	
ICT	JC Business Studies	Unfinished	2013-09-24	PDSTLCVP	30	1	edit	delete	
Entrepreneur	LCVP Enterprise Education	Unfinished	2013-09-25	PDSTLCVP	4	1	edit	delete	
My Own Place	LCVP Link Module 1: Preparation for Work	Unfinished	2013-10-01	PDSTLCVP	5	0	edit	delete	
Income sample	JC Business Studies	Unfinished	2013-10-01	PDSTLCVP	15	0	edit	delete	
Enterprise Skills	<u>LCVP Link Module 2, Unit 1: Enterprise Skills</u>	Unfinished	2013-10-02	PDSTLCVP	9	0	edit	delete	

[Create new stack](#) [Use checked sets](#)  
[SHRRE](#) [Public Profile](#)

You can share a stack with your students by opening the stack and sharing the URL of it with them, as shown below.



Firefox Flashcards about Enterprise Skills

www.studystack.com/flashcards-1353179

StudyStack

Hi PDSTLCVP  
My StudyStack  
Logoff

Home | Unfinished | Enterprise Skills id: 1353179

Correct Cards (0)

Incorrect Cards (0)

Term

Timing

Remaining Cards (8)

auto play

restart shuffle

show Definition first

0:02 Continue

IXL Math Practice

- Sr. Infants
- First Class
- Second Class
- Third Class
- Fourth Class
- Fifth Class
- Sixth Class
- First Year
- Second Year
- Third Year



## Cross Curricular Suggestions for StudyStack

Subject	Suggestion(s) for use
All subjects	Terms and definitions Questions and answers
Art	Artist and painting Sculptor and sculpture Painting and
Business	Entrepreneur and business EU countries and currencies/languages
English	Poet and poem Author and novel Playwright and play Quote and character (from play/novel) Quote and act/scene/chapter
Geography	Countries and capitals Countries and physical/social/economics features Mountains/rivers – targets
History	Person and organisation Historic event and century Country and leader
Irish	Poet and poem Author and novel Vocabulary: Irish - English
Maths	Formulae and applications Graphs – targets
Modern Foreign Languages	Term and translation
Music	Composer and composition