

Improving internationalisation policy during the IMPACT-project

1. Fill in internationalisation scale
2. Assess your level
3. Set up a plan to improve the level of internationalisation in your school
4. Use the PDCA format
5. Think short and long term



**Barcelona**

**Plan:**

Short term:

* On a monthly basis, during our staff-meetings, we want to discuss internationalisation. By discussing it, everyone gets remembered, challenged and helped to set up a project. At the same time everyone is familiar with the projects of colleagues and we can see who needs help, and we can provide help. We want to secure this point in our ‘Borgboek’, so we can indicate that we pay attention to internationalisation.
* Realize the minimum of one e-twinning project and one internationalisation project which relates to a world orientation-project until the next TTW in every group in school.

Long term:

* Due to our first short term goal, there will be more and maybe bigger projects with countries abroad.
* We want to explore the opportunities of specializing a teacher in giving English lessons and set up internationalisation projects.

**Do:**

Short term:

* On a monthly basis, during our staff-meetings, we want to discuss internationalisation. By discussing it, everyone gets remembered, challenged and helped to set up a project. At the same time everyone is familiar with the projects of colleagues and we can see who needs help, and we can provide help. We want to secure this point in our ‘Borgboek’, so we can indicate that we pay attention to internationalisation.
* Realize the minimum of one e-twinning project and one internationalisation project which relates to a world orientation-project until the next TTW in every group in school.

Long term:

Check:

Short term:

* Our goal to discuss internationalisation during our staff-meetings is partly reached. Our schoolyear started in September. Due to circumstances we only had one staff-meeting since then. In this meeting we discussed the goals that were set by our colleagues Bas, Inge and Angela.
* The second short term goal was to realize one e-twinning project and one internationalisation project in every group. Most of the teachers made an account on e-twinning. They already have ideas for their project, but some of them still need to find partners to work with. Annemarie and Adinda, two colleagues of us, just won a price for the best e-twinning project. They had a project called ‘’Story of my life’’.
We (Hanneke and Laura) started an internationalisation project together with a school in England. The children have send letters to each other twice. We just finished this internationalisation project. The other teachers didn’t start up an internationalisation project. So we can conclude that we haven’t achieved this short term goal completely.

Long term:

* The goal of realizing more and bigger projects hasn’t been reached. We still need to start up more projects.
* Our other long term goal was to find a specialized teacher. Annemarie Steenbergen is our teacher specialized in English lessons and starting up international projects. We can conclude that we’ve achieved this goal.

Act:

The first long term goal is not SMART enough. Although we haven’t reached this goal, we will formulate a new and SMART long term goal.
The second long term goal is reached, so we want to formulate a new goal here as well.

The short term haven’t been reached completely. We’re going to adjust one of these goals to make it doable for all the teachers.



**Portalegre**

**Plan:**

Short term:

* On a monthly basis, during our staff-meetings, we want to discuss internationalisation.
* Realize the minimum of one e-twinning project in every group each school year.

Long term:

* We want to make e-twinning projects and the overall internationalisation of the school visible for everyone connected to the school.

**Do:**

Short term:

* By discussing internationalisation during staff-meetings everyone gets remembered, challenged and helped to set up a project. At the same time everyone is familiar with the projects of colleagues and we can see who needs help, and we can provide help. We want to secure this point in our ‘Borgboek’, so we can indicate that we pay attention to internationalisation.
* E-Twinning has to be a recurring topic every staff-meeting. By mentioning e-Twinning each staff-meeting, we will check the progress colleagues have made regarding their projects. When a project is finished, those colleagues will tell what they have done and the goals they’ve reached with their class.

Long term:

* By putting up a board on a wall in school, we want to make internationalisation visible for everyone (pupils, colleagues, parents and other interested people). The top of the board shows the goals and the rest of the board shows pictures of the progress and the results of internationalisation and e-twinning projects. Every teacher has to update their own section of the board, accordingly to the progress and results of their e-twinning project.
Every teacher who went to a TTW, has to update the internationalisation section of the board.
Jasper, Hanneke and Laura have to check and encourage the teachers to work with the board in a right way.

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| GOALS internationalisation policy |
| 1 | 3 | 5 | 7 | Internationalisation |
| 2 | 4 | 6 | 8 |

Check:

See powerpointpresentation March 19th on Twinspace for evaluation of the goals, which are made up in Portalegre

Act:



**Enschede**

**Plan:**

Short term:

* Let internationalisation be a standard topic on each staff meeting.
* Check if agreements according to the wall boards are followed by everyone

Long term:

* Create more team support for the new goals in the internalisation policy.
* Increase the parental involvement on international projects.

**Do:**

Short term:

* We will appoint a coordinator, who makes sure that internationalisation is a topic on every staff meeting. We will discuss the following topics shortly:
- internationalisation policy & improving education policy
- current mini-projects or Etwinning projects.
* We will evaluate the agreement about the 10 English theme words on the wall boards. These ten theme words must be shown at the theme board and should be known by the pupils.

Long term:

* Before a new teacher training week, we will evaluate the goals in a staff meeting, so every staff member is aware of these goals. This will make it easier to evaluate for the new TTW-attendees.
* We also ask if there is some new input for goals, so there will be more team support than when it will be discussed afterwards.
* At the moment, some teachers are sharing etwinning links or put something on the school website, but we don’t reach a lot of parents this way. We will search for an app to share information and pictures/videos of the international projects with parents more directly.

Check:

Act:

