**Becoming an eTwinning School – your Action Plan**

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| Your name |  |
| Your school |  |

**Stage One – is your school currently eligible?**

**Criteria one – your school needs to have been registered for more than two years.**

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| When did your school register on eTwinning? |  |
| Are you eligible? |  |
| If not, when will you be eligible? |  |

To find out search here: [www.etwinning.net/en/pub/countries/country/schools.cfm?c=826](http://www.etwinning.net/en/pub/countries/country/schools.cfm?c=826).

**Criteria two – there are at least two teachers from your school currently active on eTwinning**

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| How many teachers in your school are currently registered and active on eTwinning? |  |
| If less than two, who will you try and get involved? |  |

In eTwinning Live find your school and see how many eTwinning ‘members’ your school has.

**Criteria three – your school has at least one European eTwinning project with a National Quality Label**

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| How many Quality Labels have your school’s projects been awarded in the last two years? |  |
| If none, which project(s) will you apply for one for? |  |

Check each of your projects on eTwinning Live (get your colleagues to do the same),

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| Looking at those three criteria is your school currently eligible? |  |

**Stage Two – self-assessment criteria**

A – The school must demonstrate activities that prove teachers’/pupils’ awareness of responsible use of the internet

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| Does your school have policies covering eSafety, use of mobile devices in school, celebrate Safer Internet Day? |  |

B – The school must demonstrate that there is an active collaboration between a group (three or more) of teachers in eTwinning activities.

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| Do you work with others in your school (other teachers or support staff) on eTwinning activities? |  |
| If not, who could you involve? |  |

C – The school must demonstrate that at least two groups of pupils in the school are involved in eTwinning project/projects

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| How many classes or groups of pupils in your school are involved in eTwinning activities? And how many pupils in total? |  |
| If there is only one class or group, who else could be involved and how? |  |

D – The school must demonstrate that two active eTwinning teachers from the school must have participated in one or more eTwinning educational event

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| How many eTwinning events have you and colleagues at school attended, e.g. this conference, the European Conference, a European partner finding seminar or PDW, or a local eTwinning event? |  |
| Have you or any school colleagues organised an online eTwinning event on eTwinning Live? |  |
| If not, what could you organise in the future? |  |
| Have you ever taken part in an eTwinning Online Learning Event? |  |
| If not, which of the upcoming events might you be interested in? <https://www.etwinning.net/en/pub/professionaldevelopment/learning-opportunities/learning-events.htm> |  |

E – The school must publically show its involvement in eTwinning. eg. By either: displaying the eTwinning logo and/or a description of their eTwinning activities on the school website or; evidence from a school publicity /policy document or brochure.

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| Is the eTwinning logo or details of your eTwinning work on your school website/social media accounts/your school brochure or prospectus? |  |
| If not, what could you share and where? |  |

F – The school must demonstrate that an eTwinning promotional activity has taken place within the school or in the local community in the year of the award

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| Has your school promoted eTwinning and your eTwinning work within your school, with parents or the local community? |  |
| If not, what could you organise, for who and when? |  |