



Zoom Meeting Rules for our EU-Project "Sustainable Me-Sustainable We"

- 1. Find a quiet place.**
- 2. Be prepared. Have paper and pencils ready.**
- 3. Make sure your microphone is on mute and that the others can see your face.**
- 4. Raise your hand if you want to speak or ask a question.**
- 5. Be respectful at all times when you speak and write.**
- 6. Take selfies at home...not of others during the meeting.**
- 7. Be an active participant.**
- 8. Enjoy the EU-Zoom meeting! 😊**