



## My project: Organisation of a cake sale

### 1. Short description of project (What? Where and when? Why? Who? ...)

The plan was to organize a cake sale on October 12th. The cakes were sold in our school to other students and teachers for one euro each. Muffins were cheaper and only cost 50 cents. This was our first cake sale of the year but we have more planned because with the sales, additional money can be collected for the whole grade.

### 2. Main goal(s) and objectives (What do you want to achieve?)

The plan was to raise as much money as possible to finance our prom with the money.

### 3. Project team (Who is part of the team?)

The cake sale was organized by two classmates and myself. In addition we needed 5 students to help with the selling and some students to set up a stand

### 3. Project plan (Who does what and when?)

*See project plan worksheet*

### 4. Resources (What do you need?)

For the sale we needed 10 cakes and muffins, which were prepared by students of our grade. Because it is unfair when the same students have to bake a cake all the time, it always changes alphabetically after 10 students.

### 5. Constraints (Which obstacles might get in your way?)

A few students had no time or desire to bake a cake. So we had to reschedule again and ask other students if they could prepare something.

### 6. Evaluation (Did you achieve your main goal? What went well? What went wrong? Which difficulties did you encounter? How did you solve them? ...)

The cake sale was successful and we collected 65,71 Euro. For the next sale you should consider that some students aren't able to bake at that time.

