

25 March 2020

PEOPLE'S NEW LIFE

STREET MOLENBEEK 33| 1000 BRUXELLES

Dear Madam,

Our company « People's New Life » is looking for an assistant to help Lawson Kenza company chief.

You will set up meetings, answer the phones and other similar tasks.

You are a dynamic, versatile person, able to speak on the phone, smiling, able to received orders from the leader.

You are fluent in French, Dutch, English. You master office software.

Try your luck by sending us.

This is a fixed-term contact from **15 April 2020 to 15 Septembre 2020**, 35 hours per week at the rate of **2 000€** per month + restaurant tickets and conventional benefits.

Please send you CV and cover letter to : Peoplesnewlife@gmail.com

Post based in Brussels

YOUR SINCERELY

LAWSON KENZA