# **AISA WIDIAN**

#### SECRETARY ADMINISTRATIVE

## **MAIN OBJECTIF**

I am independent determined to obtain a university scholarship in order to pursue a Master's degree in Languages Option Communication.

# **ENGAGEMENTS RÉCENTS**

- Participation in several projects for local and international clients
- Writing content for 15 international publications

#### **CORDINATES**

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Portable: 06 12 34 56 78 widianaisagmail.com 14 RUE BOULERVARD KENNEDY,66000 Perpignan

#### **WORK EXPERIENCE**

#### SECRETARY ADMINISTRATIVE

## Adequat formation | 2017-2019

-Participation in tasks such as recruitment, travel, meetings

#### **FORMATION REMUNARATE**

Université Paris-Dauphine | 2017-2018

- Writing several articles for 5 school publications
- Working with the school's editorial team on many editorial projects
- Design of the School Journal

#### **ACADEMIC CAREER**

#### UNIVERSITÉ PARIS-DAUPHINE

Licence en journalisme | 2014 - 2017

- UNEF Member World Research Dissertation Award
- Editor-in-chief of the University newspaper
- Member of the young authors' organisation
- Member of the political club

# **COMPÉTENCES PREMIÈRES**

- -High skills in managing editorial projects
- Ability to cope with the shortest deadlines while addressing the customer's various concerns
- Initiative and multitasking skills