**Transnational Project Meeting**

Place: IC-Toscanini, Casorate Sempione, Italy

Date: March 16th-20th 2016

**Notes of the meeting**

**1. Welcome to all!**

People who participated in the meeting were:

Italy: Luca, Lorena, Alessandra and Milena; Denmark: Elisa and Mie; Germany: Angelika and Nadine; Iceland: Helga and Brynhildur; Wales: Paul and Gwennan; Spain: Carolina and Amalia

**2. REVIEWING AND EVALUATING THE CURRENT PROJECT ACTIVITIES**

**The Pupils´ Erasmus+ Committees “Eurobuddies” (All) A2**

All partner schools have formed Eurobuddies and the work has started well. Photos of the groups have been shared in e-twinning and website. Some of the schools have added the photos in their Erasmus+ displays.

**The Culture Quilt A4**

Germany handed the Erasmus Wall Quilt where we will add the pieces we get from all countries in the course of our project. There are 15 squares – the country decides, how they will display this quilt (2 pieces /country and some pieces from your own country in the lowest row together with the LCC logo – or whatever the country decides). ***Brynhildur in Brekkuskoli will make the LCC logo in fabric for all countries by the TPM in Iceland in March 2017 – this piece will be added in the quilt.***

Italy also handed over a brochure telling about the history behind the illustration in their quilt-pieces

=> There came a suggestion from Paul that each country write about their piece for the quilt. They could be displayed beside the quilt and thus tell the story behind the pieces. ***Luca adds Italy´s brochure in the wikispace.***

***Remember that there are 8 Italian schools***:

If you make 3 pieces pr country, you have to make 24 pieces to Italy and 15 to other schools, in all 39 pieces. As there are 15 spaces in the quilt that Germany had made to all partner schools, we could also do only 2 pieces pr school. That makes 2x8=16 to Italian schools and 2x5= 10 to other partner schools, in all 26 pieces.

**Designing the webpage A7 (Denmark)**

Please remember to link the webpage to your schools homepage. Use the webpage in the class: all videos are uploaded there.

***If you send a video you have to send a link from Vimeo or You-tube. The videos added in the wikispaces or our private facebook site can´t be linked to the webpage.***

**Visit at the local museums/cultural visits A8 (All)**

This activity goes on until the end of year 2016. We will evaluate this activity in Christmas 2016.

**Design a Diploma for the Learning Activities A9 (Wales)**

The diploma is added in Wiki spaces. It is made with Publisher. If your schools can´t edit publisher-files, Paul will edit the diploma for each LA – just send him the information:

- host country of LA

- learning outcomes

- date of LA

- name of the headteacher signing the diploma

(the name of the pupil receiving the diploma can be handwritten)

**My Christmas A10 (All)**

This activity was very popular. Maybe we should have sent the parcels much earlier as some schools received them just a day before going for Christmas holiday.

**Get movin´ A11 (Spain)**

The piece of music has been chosen already.

Spain and Italy showed their videos and we even saw the children dancing in Besnate primary school during the TPM. The secondary school in Arsago has also used the music to make a funny video about the life at school- great! Denmark, Germany, Wales and Iceland are working on the choreography –

***Deadline: June 2016 the “get movin’” films have to be finished. Send links to Elisa.***

**3. PLANNING FORWARD**

**Project Song A13 (All)**

Denmark and Germany presented their suggestions to project songs.

DK will add the text and film of their song in the wikispaces and use the song at the LA in Denmark.

Germany will present their song in the LA in Germany in spring 2017. Elisa will add the text and accords in the wikispaces. Other schools are welcome to present more project songs.

**Design a poster for the 1st Learning Actity A14 (Denmark)**

The poster /invitation has been designed and it was given to all teachers and pupils coming to LA in Denmark. It can be found in wikispace under Learning Activities. All host schools for LAs are welcome to use the format and edit it to their purposes.

**Sixty Inspiring Ideas to Teach Basic Skills A15 (Iceland)**

Examples of the work already started were presented to inspire others. Elisa has added an example of the Calm Down Mandala in wikispace under Inspiring Teaching Ideas (=the section for this activity).

Write a few words about your activities- look at the example. The book will be written in English only.

Helga will find out how to publish the book digitally. ***We will review the activity in Wales in October 2016 – the final deadline is in January 31st 2017. The book and the ideas will be presented during the Multiplier Event in Iceland in March 2017.***

**Virtual tour at my school A16 (All)**

Many of the schools have produced this film already or are working on it.

***MAKE a 3-4 minute-version of your film to be shown in LA in Denmark – by April 15th 2016!!***

***Y***ou can send a link to a longer version to Elisa and she can add them in the website.

**Interim reports of the first year of the project A18**

We will evaluate the first year of the project with 2-3 questions for the students and each coordinator writes a short report for each country (Luca will collect these). ***The deadline is the end of June 2016.***

***Elisa will check out whether there will be an official interim report from the country office for the first year of the project.***

**Booklet of the LA in Denmark is produced and shared A19 (Denmark)**

***All partner schoosl will receive this piece of work in the TPM in Wales in October 2016 (both digitally and in print).***

**Design a T-shirt for your school A20 (All)**

***DEADLINE 1st of December 2016***

- send the T-shirt as a Christmas gift to all partner schools (remember: Italy = 8 schools☺)

- all schools decide whether they want to arrange this activity as a competition or not

**Guest Teachers A21 (All)**

All schools will invite guest teachers to their schools or have workshops outside schools. Send photos and short descriptions of the sessions to Elisa when you have had a guest teacher*.* ***DEADLINE: End of May 2017***

**Investigating local creative companies A22 (Wales)**

This activity will be on-going in the school year 2016/17. Each scjool came with suggestions to questions: ***Wales will make the final questionnaire and add it in the wikispace by the end of June 2016***. Each country will use these questions when making interviews so we can make comparisons of which kind of creative companies there are in the area of each partner school.

We will use ***Google Fusion Table to compare the products/producers*** – please add photos of the visit (Luca will give a course during TPM in Wales)

**Learn, Create and Communicate Calendar A25 (Denmark)**

*A combination of 9 photos/drawings from each country (4/month and 1 in the back cover)*

***January, April- Spain***

***February, September- Italy***

***March, June-Iceland***

***May, October-Germany***

***July, November- Wales***

***August, December-Denmark***

The drawings/photos have to show the idea how we have learnt, created and communicated in our school/town/city/area. Write behind each photo/drawing:

- the name of school

- the student´s name

- the month that the photo/drawing is presenting

***Deadline for these drawings will be start of April 2017-*** take them along to the LA in Germany.

ATTENTION: EACH COUNTRY WILL ALSO PRODUCE AND BRING ALONG ***5 SUGGESTIONS TO FRONT PAGE*** OF THE CALENDER TO LA IN GERMANY: The children taking part in the LA will choose the best one during the meeting. All drawings/photos to the calendar will be brought to Denmark. They will hand over a printed calendar to all partner schools during ***TPM in Denmark in October 2017*** (a digital one will be added to the wikispaces).

**4. LEARNING ACTIVITY IN DENMARK**

Denmark presented the invitation and programme to the LA in Denmark . They also showed a short film where the host pupils presented themselves. The programmes and link to the film are added in the wikispaces under Learning Activities.

Mie and Elisa from Denmark also met the pupils coming to Denmark ad their parents.

We went through the accommodation options in Viborg.

Please add your travel details in the wikispaces as soon as you know them.

Elisa has a parents´meeting for all host families in April 5th so it would be good to know all your travel arrangements by then.

We shared all the visiting pupils and teachers to different activities/workshops (Tuesday April 19th): the teachers´version of the programme will be presented on Saturday night at Elisa´s (April 16th).

**5. SETTING/Checking THE DATES FOR THE MEETINGS IN SCHOOL YEAR 2016/17**

* TPM/Headmaster´s meeting in Llandundo, Wales : October 12th – 14th 2016 = working days.
* TPM in Akureyri, Iceland: March 27- April 1st 2017
* Multiplier Event in Akureyri, Iceland: March 30, 2017
* LA in Wiesbaden, Germany: April 22 – 28, 2017

**5. PLANNING THE HEADMASTER´S MEETING IN WALES**

Paul sends a list of suggestions of the topics to be discussed.

***Each school responds to it by the end of June 2016***. The final topics-list will be added to the wikispaces under Project Activities/Headmaster+s meeting.

Each country group will come with ***a cultural input to present in the classroom*** (song/dance/a story or alike). During this meeting, we will plan the ***TPM & multiplier event I Iceland:*** *for this event, all countries should come with a country- presentation and a short presentation of your school (size, scope and values)*

**6. DISSEMINATION of the project (Iceland)**

If you have any articles, links for TV-spots or alike, please share in the wikispaces (there a site called Dissemination).

Suggestions for dissemination activities:

- peer-mentoring: pupils present the project (Helga will translate their power point=> wikispaces)

- visual timeline of the project where you add highlights of the project

- ***Helga*** ***will send the list of ideas to all***

**7. EVALUATION OF THE PROJECT ACTIVITIES (Italy)**

Luca presented the evaluation so far.

- we will receive a form for Eurobuddy-evaluation in the end of each school year

- remember to fill in evaluation of the TPM in Italy

**8. SUSTAINABILITY OF OUR PROJECT (Wales)**

Ideas for how to implement some of our project ideas into the curriculum at partner schools.

- we talked that the Eurobuddy-group could stay in each country (a group of students as front figures for int. school cooperation)

- some of the teaching skills will become part of our curriculum

**9. PROJECT ADMINISTRATION (coordinators)**

* Mobility Tool – (**Elisa will check why not available yet**)
* Economy – all schools are OK
* Erasmus+ Beneficiary´s Dashboard

<https://webgate.ec.europa.eu/education_culture/dissemination/share/page/site/promotersetys/dashboard>

- does all countries have to fill in this? **Elisa will check this**

* E-twinning : please add documents, films, photos!

**10. ANY OTHER ISSUES**

Questions for our evaluation of the first year of the project= OK. ***Luca will send an evaluation form.***

Logo – prize for the Icelandic designer: ***Helga will send the name of the designer to Elisa. We will hand over a prize during TPM in Iceland.***

Thank you to all participants and organizers for a wonderful meeting in schools in Casorate Sempione, Besnate and Arsago!

Greetings,

Elisa Haaparanta

Nordre Skole, Viborg-Denmark