|  |  |  |  |
| --- | --- | --- | --- |
| NAME AND SURNAME | YES | NO | PARTIALLY |
| Has the candidate provided the CV and the application? |  |  |  |
| Is the application relevant for the specific post? |  |  |  |
| Are the rquired conditions met for the offered post? |  |  |  |
| Are the CV and the letter of application written in the appropriate form? |  |  |  |
| Are the CV and the letter of application grammatically correct? |  |  |  |

MARK:

Interview questions:

1. What is your goal in this Virtual company for this year?
2. How would your friends describe your best personal qualities? And flaws?

(What would your colleagues say about you?)

(What is your greatest strength?)

1. Why should we choose you?

(Why should we hire you?)

(What is your greatest weakness?)/ (Tell me about yourself)

1. Which school subject could you relate with the post you are appliying for?

(Describe a difficult work situation/ project and how you overcame it)

1. How do you imagine the ideal working environment?
2. How do you react in conflic situations?

(How do you handle sress and pressure at school?)

1. Why did you choose the school you are currently attending?

(Why do you want this job?)

1. How much pay would you expect for this post?

(What are your salary expectations?)

(What are your goals for the future?/Where do you see yourself in five years?)

1. Is team work important for you? Why?

(Do you work well with other people?)

1. Describe our company?

MARK:

FINAL MARK: