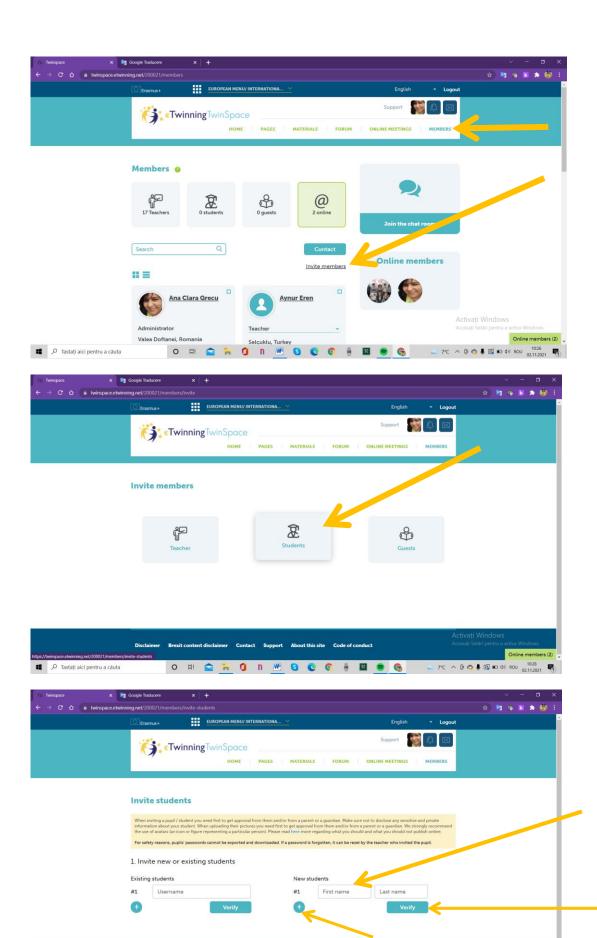
Project plan

- 1. On the **Project map** page, click and place your school on the map. You can insert an image and in the comments, your name.
- 2. On the page Adress/Asignement of task please complete by choosing the desired task of those available here: Logo page, Poster page, Collaborative Activities page, Facebook page, Integration With Curriculum.
- 3. On the page **Teachers webinar** we post photos from our past or future meetings
- 4. We have created a page entitled **Teachers Collaboration** where please enter and complete with ideas for activities that you want to do together and that are related to the theme of that month. This will help you when you submit for the Quality Certificate, you will be able to demonstrate the collaboration between us.
- 5. On the **Internet Safety** page there is a ppt that you can show to students. Also, on the next page, **Netiquette**, is an image based on which you can discuss with students about the importance of behaving nicely in the online environment, of being respectful. When you present these pages to children, take photos that you then upload to the **Netiquette** page.
- 6. On the **Parental Permission** page, upload photos with one or more parent-signed agreements.
- 7. In the **Tools web 2.0** page we will add all the tools we worked with during the project, because this way we will be able to learn from each other.
- 8. On the page **Online security poster** we will make a poster together, involving the children in this activity. You can project on the board and take pictures while the children are working, for example. You will add, as a class, a single element in the poster that will be made in Canva. You will receive invitations to collaborate as soon as our colleague makes this page.
- 9. On the **October food** page we will insert images with pumpkin-based dishes made by our students' families. We can also add recipes for these dishes.
- 10. In the pages **Did you know that?** we will put information about the theme of that month. For example, what pumpkins were used for in the past or why they are good for health. In November we will discuss fish, we can put interesting information about fish oil, about different species of fish, about their importance in food, etc.
- 11. On the **Our Menu book** page we will create a collaborative book.
- 12. Work with the children on the **Logo** and **Poster** pages and add photos from these moments.

Every time you work with children, **take photos and upload them to the specially dedicated pages** in Pages. if you put them only on the main page or upload them only in files, it is not enough to obtain the Quality Certificate and it is a shame for all the work submitted by you. I encourage you to ask any questions you have, to express your opinion, to come up with ideas.

Introduce children to twinspace. Make students part of every moment of the project. I leave below how to do this.



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	Invite students
	When inviting a pupil / student you need first to get approval from them and/or from a parent or a guardian. Make sure not to disclose any sensitive and private information about your student. When uploading their pictures you need first to get approval from them and/or from a parent or a guardian. We strongly recommend the use of avatars in nice on figure representing a particular person. Please read there more regarding what you should and what you should not publish online.
	For safety reasons, pupils' passwords cannot be exported and downloaded. If a password is forgotten, it can be reset by the teacher who invited the pupil.
	1. Invite new or existing students
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	2. Check & complete the information
	Make sure the password is at least 8 c naracters long and includes at least 1 number. Try to dse a mix of characters (upper, lower case, numbers and symbols) to make it safe.
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