



Gefinancierd door

Erasmus+



Meeting Belgium  
19/11/2019 – 21/11/2019

## Coordinators meeting agenda

### Topics:

- Use of logos
  - Erasmus+
  - Project logo
  - Logo of the school that created the document
- Logo competition
  - Evaluation of the competition
  - The final logo
- Assessment forms
  - Evaluation of the steps
  - Interpretation of the results
- Learning diaries
  - Evaluation of the template
  - Agreements about the use of the template
- Template for the lesson plans
  - Evaluation of the template
  - Agreements about the making of lesson plans
- Website
  - Taking a look at the first version of the website
    - <https://travellingtonewteachingadventures.weebly.com/>
  - Additions, corrections, ...
- eTwinning and Twinspace
  - Taking a look at the Twinspace
  - Additions, corrections, ...
- Next meetings
  - Setting dates
  - Practical information or questions
- Tasks and activities
  - Is everything on schedule?
- Meeting evaluation
  - Taking a look at the template
  - Additions, corrections, ...
- Mobility tool
  - How to fill it in
- Meeting report template
  - Taking a look at the template
  - Additions, corrections