



Job interview

The Do's and Dont's In a Job
Interview

Do

- *Research the company and the position you're applying for
- *Research common interview questions and answer them
- *Dress yourself appropriately
- *Bring all the requested paperwork
- *Offer a firm handshake and make eye contact
- *Be enthusiastic about the interview
- *Give detailed answers with examples to the questions
- *Answer questions like, „What are your biggest flaws?“ intelligently but honestly
- *Ask intelligent questions and prepare them before the interview
- *Take notes so you don't forget every detail

Don't

- *Rehearse your answers so much that you sound like you're reciting from memory
- *Dress too casual or in revealing clothes
- *Be late to the interview
- *Slouch, fidget or yawn while being interviewed
- *Be self-aggrandizing, insinuating that you are perfect and have zero flaws
- *Speak negatively about your current or former company, boss or coworkers
- *Lie
- *Answer every question with a simple „yes” or „no” answer
- *Say that you don't have any questions
- *Call immediately after the interview to find out if you got the job, or make repeated phone calls