** "Skills for the Future of Europe"**

Report on the Third Meeting of the Erasmus+ Project: Gelibolu, Turkey, October 5th-9th 2015

Key points:

* All schools are to record all progress with their Mini-Enterprise in their log on Twin Space at least once a month, and preferably more regularly. Photos and videos should be uploaded to demonstrate progress, and interesting items added to the Project Journal. Links to all the work should be on Twin Space. <http://twinspace.etwinning.net/1600/home>
* Each school will determine what to do with any profits from their Mini-Enterprise, but this should be a charity.
* All schools should share the Business Start up Checklist with the students taking part in the Mini-Enterprise.
* At the end of the project, the parents as well as staff, students and business partners should be asked for an evaluation of the project.
* All schools are to share the presentations of progress (as shared at this visit and uploaded to our project Twin Space) from partner schools with their staff and students in order for them to be informed about what other schools are doing.
* All schools to have a display board in a prominent place in their school, so that information and photos about the Erasmus+ project can be shared with any visitors to school.
* Thanks to all our Turkish partners for hosting the visit with efficiency, warmth and hospitality.

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|  | Present: **ITCG Niccolini/ ITIS Santucci;** Alessandro Salvini, Simona Sacchini, Giovanni Mazzau, Nuccio Osso and colleagues**Szkoła Podstawowa nr 13 Krystyny Bochenek, Gliwice**:, Ela Cichon, Mariola Bucher, Anka Krawczyk**Armatör Yakup Aksoy Mesleki ve Teknik Anadolu Lisesi**: Hulya Karaman, Meltem Ergin, Ceylan Kahraman Akıncı, Yeşim Atıcı Yavaş**St John’s Wetley Rocks**: Diana Higton, Alison Blaney, Fiona Stagg**Lambertischule Aurich**: Meike Schlichting, Claudia,Kußmann  |
| Item | Comments/discussion | Action needed | Person/s responsible | Deadline |
| **1.Introduction to Gelibolu** | The partners walked to the school to gain an understanding of the environment and setting. The town of Gelibolu is based in an area with fertile land producing good quality fruit and vegetables which were seen in the market. This provides some employment. We also saw the harbour, where the local GESTAS (Turkish business partner) ferries are based. Fishing is another significant employer. Many people travel by ferry to Çanakkale and surrounding area to work for other companies, such as the school’s business partner İÇDAŞ in Biga. | Upload best photos to Twin Space | **All partners** | October 19th |
| **2.Visit to Armatör Yakup Aksoy Mesleki ve Teknik Anadolu Lisesi** | The Maritime Vocational training school is currently housed in a former primary school, as a result of damage to the original building caused by an earthquake. It had been hoped, when planning this project, that the new school would have been completed and could have hosted the final meeting as there will be accommodation on site.We were given a presentation about the use of technology to train watchmen and others. We were shown a simulator which is able to provide the experience of navigating for example into Istanbul, and in a variety of weather conditions. | Upload best photos to Twin Space | **All partners** | October 19th |
| **3. Meeting with the Governor of Gelibolu** | We had the honour of a meeting with the governor of Gelibolu Çanakkale province, Oktay ÇAĞATAY, who is also responsible for education in the region. We explained the aims of the project and the impact on students, staff and community of the five schools involved. He commented that the project was succeeding because of the obvious good relationships between the partners. He was very interested in the focus of the project. | Upload best photos to Twin Space | **All partners** | October 19th |
| **4. GESTAS ferry company** | The partners travelled from Gelibolu to Lapseki on the ferry operated by GESTAS, one of the Turkish business partners, and we were invited up to the bridge to see how the captain steered the ship. | Upload best photos to Twin Space | **All partners** | October 19th |
| **5. Visit to İÇDAŞ** | The partners visited the other Turkish business partner, İÇDAŞ in Biga, which is in Çanakkale province across the Dardanelles (Çanakkale Boğazı) and where students from Armatör Yakup Aksoy Mesleki ve Teknik Anadolu Lisesi carry out work experience and often gain employment there. We were shown some of the aspects of operation of the company, including steel making (including recycling of scrap), steel rolling, shipbuilding, water purification (desalination) and energy generation (from fluidised bed coal combustion and hydro). We also visited a fish farm which uses cooling water from the steel mill. The company prides itself on being environmentally friendly. We learnt that the company also runs several ports and supports local educational establishments. The company is proud to employ an all Turkish, local workforce. | Upload best photos to Twin Space | **All partners** | October 19th |
| *“****Skills for the Future of Europe” Project meeting*** |
| **1.Report from each school on plans for Mini-Enterprise** |
| **Lambertischule Aurich** | * Their chosen enterprise is a Bike Workshop (Fahrradwerkstatt) and is new for Erasmus+. The main aim of this is to ensure bikes are safer and more roadworthy, and to enable more pupils to use their bikes, some of which are unused as they are not in a good state of repair.
* The Bike Workshop will include servicing and repairing bicycles for all school attendees, the design and sale of accessories.
* The enterprise has been operating since the start of the school year, and so far, pupils have learnt how a bike works. The workshop takes place in the basement of the school, and currently has 12 members in a small working group. At the moment this is run by the school after school club staff, with help from the school caretaker. The group contains many children who have problems with school engagement, and this project is motivating them, with its focus on practical skills. They take part for 2 hours per week.
* The concept has been shared with all the school. Pupils are already thinking of their own ideas such as washing bikes for 1 Euro.
* All pupils from the classes involved in the project will be working within the school curriculum time in developing ideas, designing products, marketing, advertising, budgeting, planning the organisation and supply of materials and the service schedule. Different groups will develop accessories and items to decorate the bikes.
* Pupils have been given a budget of 200 Euros from the Erasmus+ budget, and a link with the bike shop in Aurich has been forged to enable the Bike Workshop to source wholesale items.
* Rules and working guidelines are being developed with the children, as is the structure of the enterprise.
* An open day once a month is planned.
* During the visit to the UK in May 2016, the students want to service bikes.
* The concept has been presented to the parents’ forum.
* Information about the project is shared with the wider community through the school website. <http://www.lambertischule-aurich.de>
 | Upload presentation to Twin SpaceUpdate information on project to school website. Upload information to Twin Space. | **Kai, Johannes, Claudia and Meike****Kai, Johannes, Claudia and Meike** | October 19thMonthly |
| [**ITCG Niccolini**](http://twinspace.etwinning.net/1600/pages/page/7532) **/** **ITIS Santucci** | * The chosen product for their Mini-Enterprise is a drone for safety purposes, which is a new enterprise for the schools.
* This will be developed and perfected during the year in the lead up to the visit to the UK.
* The Italian schools are using the checklist which has been adapted from the primary checklist (Criteria for our Mini-Enterprise).
* Tasks have been divided between the 2 sites to make the best use of the skills and competencies at each school site. The legal aspect will be worked on by ITCG Niccolini; the operational part by ITIS Santucci, and they will work together on the economic, marketing and sales aspects. This aspect of the project is really valuable in developing strong links between the two school sites.
* The work will form a practical application of curriculum work, supplemented by extra-curricular time.
* During the visit to the UK, the students will present their work and demonstrate the drone. More information on the project will be available for our visit to Poland in March 2016.
* The students involved directly in the Mini-Enterprise will be 2 classes from ITCG Niccolin (20 students approximately) and 13 students from ITIS Santucci.
* The business partner will be supporting the Mini-Enterprise and helping financially.
* The project will be shared through the school website: <http://www.itcniccolini.it/w09/index.php>
 | Upload presentation to Twin SpaceUpdate information on project to school website. Upload information to Twin Space. | **Italian colleagues****Italian colleagues** | October 19thMonthly |
| * [**Szkoła Podstawowa nr 13 Krystyny Bochenek, Gliwice**](http://twinspace.etwinning.net/1600/pages/page/7533)
 | * The chosen enterprise is a Greetings Card Factory.
* Every teacher has to work 2 free extra hours. Last year this time was used for Gifted and Talented and Special Needs (English) support. This time has been re-allocated this year to the Mini-Enterprise project.
* Currently there are 30 students in the group, which will increase as many other students are keen to be involved. So far the group has met three times; the Mini-Enterprise concept was explained to them and they were shown the Project Twin Space, especially the work done in the UK. They were reminded of the work done with their business partner DARPIN.
* Once the project work is under way, the group will share their work and experiences with the students and staff at the school.
* The start of the Mini-Enterprise will be for the students to identify their strengths and weaknesses, and decide how that profile will help them in determining their role in the Greetings Card process, and matching their skills to a role in the business.
* The plan is to establish several mini companies, with 4-5 students in each.
* The students will draft prototype cards, and then order materials.
* Finances will be supervised by staff.
* Cards may include images from the partner countries.
* The cards will be sold at the Mini-Enterprise fair in the UK, and it is also envisaged that the Greetings Cards business will continue at least into the next academic year.
* Information on our project is on the school website: <http://sp13gliwice.avx.pl/erazmus.html>
 | Upload presentation onto Twin SpaceEach partner to email images to ElaUpdate information on project to school website. Upload information to Twin Space. | **Ela****All Partners****Ela, Mariola, Anka** | October 19thOctober 26thMonthly |
| **Armatör Yakup Aksoy Mesleki ve Teknik Anadolu Lisesi**  | * Their chosen Mini-Enterprise is likely to be based around the skills of knot making, which is a skill taught as part of the school curriculum. So the curriculum skills will be extended. The exact details of the business will be discussed by students once the school year is underway(They returned to school at the end of September)
* During the visit to the UK, students will run workshops on knot making, as well as selling items made, e.g. bracelets.
* 8 students will travel to the UK, and present their school wearing their maritime uniforms, others will work on the project during the year.
* Information about our project is shared via the school website: <http://ayadaml.meb.k12.tr/tema/index.php>
 | Upload presentation onto Twin SpaceUpdate information on project to school website. Upload information to Twin Space. | **Hulya****Hulya** | October 19th |
| * [**St John's Wetley Rocks**](http://twinspace.etwinning.net/1600/pages/page/7531)
 | * Their Mini-Enterprise will be 3 D printed objects for key rings
* The students involved in the project worked with JD ENGINEERING for 1 day. The company visited the school and worked with 31 children in Y5 (Age 9-10 yrs.). They wrote a business plan, drafted a design for a toy you could learn from. Then they designed the object, and planned what materials were needed. Another part of the day involved 3 D printing.
* At the start of the Mini-Enterprise, the children decided what type of product they could sell. They produced a concept design, a budget; and presented this to an audience. This was an introduction to business planning. Roles in the company will be allocated soon, according to skills, and this work will be done once a week in class. They will do 2 D drawings and design a set of collectable items, so that buyers are tempted to collect the whole set. Production will start in February for sales after that date.
* Recently a parent died who had 3 children at the school. At the end of her life she gathered her family together and they watched films and ate sweets, so in remembrance of her, one of the designs will be a sweet. This will be sold as “Donna’s Sweet” for the Dougie Mac cancer charity in school, at the Mini-Enterprise event and at a stall at Wilkinson’s shop in the nearest big town.
* The school will share progress with the project on their website: <http://www.st-johns-wetleyrocks.staffs.sch.uk>
 | Upload photos and documents of all events to Twin Space.Update information on project to school website. Upload information to Twin Space.Check dedicated link to our Twin Space on the new school website works . | **Diana****Nathan, Scott, Sarah, Justin****Fiona****Diana****Nathan, Scott, Sarah, Justin****Diana** |  |
| **2. Careers Conventions (NB Polish School reported on their careers convention at the last meeting in Italy)** |
| **Lambertischule Aurich** | * Their careers convention has been postponed until November.
* The school will then work with ZNT and invite teacher trainers, Enercon trainers and staff from ZNT (including jobs such as cook) and possibly the parents’ forum members, to a careers convention for 2 classes of the 4th grade.
* They had difficulties getting parental support, as a significant number of the parents of children at the school are unemployed.
 | Notify other partners of date of careers convention once set, and then upload report, video, photos etc to Twin Space | **Kai** | As soon as date is set, then upload report to TwinSpace by end November 2015 |
| [**ITCG Niccolini**](http://twinspace.etwinning.net/1600/pages/page/7532) **/** **ITIS Santucci** | * Owing to problems last year, the careers convention was postponed, and will now take place before Christmas 2015.
* They will invite former students to talk to current students, plus specialists and University lecturers.
 | Notify other partners of date of careers convention once set, and then upload report, video, photos etc to Twin Space | **Italian colleagues** | As soon as date is set, then upload report to TwinSpace by end December2015 |
| **Armatör Yakup Aksoy Mesleki ve Teknik Anadolu Lisesi** | * The school has regular careers conventions all year round, where students visit ferry companies, shipbuilders and boat businesses. This helps them decide what job they might do. They get hands on experience.
* They also have short visits to Universities for careers seminars and to talk to former students of the school to discuss their experiences.
* They have business partner visits.
* Around the school we saw photographs and information about ex-students which are displayed to develop the aspirations and develop awareness of the opportunities available to students when they leave Armatör Yakup Aksoy Mesleki ve Teknik Anadolu Lisesi. Ex-students of the school also visit to share their experiences. They build up connections via social networking.
 | Information on Twin Space |  |  |
| **St John's Wetley Rocks** | * The careers convention began with a letter to parents stating the aim of the day: to raise aspirations and give the pupils an opportunity to hear first-hand about employment opportunities in the area.
* 7 parents agreed to come into school to talk about their jobs. These were a quantity surveyor(who brought in all the equipment), a stone mason, a nurse (who also described other jobs you can do in the medical service), a police dog handler (not a parent, but a contact of a parent), a GP(who explained the different roles of other types of doctors), a fireman (who brought in the uniform for the children to try on, and who also explained the different roles within the fire service) and the local vicar.
* The children were divided into groups and were given 15 minutes at each stall. They were prepared for the event and encouraged to devise good quality questions to ask the visitors.
* Children were given an opportunity to understand the diversity of roles in each profession.
* The children and the visitors were asked to give feedback on the event, which was very positive, and the event was so successful that it is planned to incorporate this into the annual school plan.
 | Information on Twin Space |  |  |
| **3. Reports on areas of responsibility** |
| **E-Twinning Twin Space-** **Alessandro** | * There is a new forum thread entitled “Careers Convention”.
* There is also a LIVE Chatroom function available, and for teachers we plan to do a Live Event which is audio/video conferencing using an Adobe program. This is a webinar type function where all partners can join in a discussion. The first trial of this is planned for 13.11.15 and Alessandro will send invitations to us all to take part. If successful, we will replace the Friday email check-in once a month with a Live Event webinar.
* These sessions can be recorded for sharing with others.
* It is vital that our Twin Space is updated regularly as dissemination is a key requirement of the Erasmus+ programme. Please ensure you add regularly to the PROJECT JOURNAL page, with interesting items and photos. All partners must also update and improve their school PAGES.
* In order for the students to get the most out of the project, they need to be able to access the Twin Space, and Alessandro will add any students if partner send him a list. Once this is done, students can upload pictures and comments.
* Please share our TwinSpace with students, staff and the wider school community through presentations, lessons and with clear website links.
 | Add information Take part in LIVE EVENTContribute to PROJECT JOURNALUpdate school pages Alessandro let partners know if students first need to be registered with E-Twinning.All partners send list of students who require access to Twin Space to Alessandro.Alessandro to add students and let partners know. | **All** **Alessandro+ all partners available****All partners****Alessandro****All partners****Alessandro** | When completed13.11.15MonthlyOctober 19thOctober 16th October 19th October 26th  |
| **Skype- Hulya** | * Hulya and Alessandro will organise SKYPE sessions, decide on topic for session and prepare the students.
* The UK and Polish school need to set a date and time as well as a topic and prepare the children
* The Polish and German Schools have set a date and time for 12.30 GMT+1 on 5th November and need to decide the topic for discussion, as well as prepare the children.
 | Set date, time and topic | **Alessandro and Hulya****Ela, Diana** **German and Polish partners** | Set date and time by October 19th5th November  |
| * **Impact of project-** [**Szkoła Podstawowa nr 13 Krystyny Bochenek, Gliwice**](http://twinspace.etwinning.net/1600/pages/page/7533)
 | * Ela gave a detailed presentation of the impact of the project on the grades of pupils in classes 4-6 at [Szkoła Podstawowa nr 13 Krystyny Bochenek, Gliwice](http://twinspace.etwinning.net/1600/pages/page/7533).
* All partner schools record progress in different ways, and the German school does not grade their children, so it was agreed that each partner school would track progress in Maths, Mother tongue, MFL, ICT in their own way, BUT the information must be available in time for when we all have to write our final report at the end of the project.
* The Italian school gave an excellent presentation about measuring impact using the Common EU Framework. They had taken keywords in the project application and linked them to a student voice survey, which we were shown a video of. It also showed some effective work stimulated by the work done at St John’s, Wetley Rocks in their “Roller Coaster Challenge” and uploaded to our Twin Space.
* Each school will measure academic progress from the beginning to the end of our 2 year project.
* Each school will, at the end of our project, do a short case study (1 paragraph) on 2 pupils who have been involved in the project.
* Each school will assemble all information on any impact of the project, including feedback on careers convention for example, and any soft data on the impact of the project on skills and motivation. Any staff impact will also be recorded (for example learning another language) so we need to design a staff evaluation format.
* At the end of the project, the initial survey will be repeated online.
* An evaluation will be completed by all those participating in the Mini-Enterprise.
 | All partners to send Ela their tracking of progress in Maths, Mother tongue, MFL, ICTPresentations to be uploaded to Twin SpaceAll partners to complete 2 case studiesAll partners to send any other evaluations, or evidence of impact to ElaOnline survey to be repeated at end of project. Evaluation example to be sent by Alison | **All partners (Claudia to send portfolio example)****Italian partners****All partners****Alessandro to notify us at Polish Meeting of survey****Alison** |  End May 2016October 16th End May 2016End May 2016March 14th-17thOctober 16th  |
| **Business links** | * Hulya will prepare a presentation about all the partners’ business links and upload it onto our Twin Space.
 | Send all up to date information to Hulya about current business partnersHulya write report for Twin Space. | **All partners****Hulya** | October 19th October 31st  |
| * **4.** **Fix dates, venue and aims for next two meetings.**
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| **Visit to Poland** | * Next Transnational Planning Meeting will be in Poland
* Dates: March 14th-17th
* Arrive 14th and work 15th, 16th and part of 14th or 17th depending on flight times.
* Main topic on th agenda will be detailed planning for Mini-Enterprise trip to UK.
* Attendees: Germany –Kai and Meike, 4 Italians, 3 UK, 3 or 4 Turkish
* Ela and Mariola will find prices for hotel rooms and let us know.
 | Everyone let Ela know what dates and times and how many colleagues, rooms etc. needed.Ela will let us know prices for hotel. | **All partners****Ela** | October 19th As soon as known |
| **Visit to UK** | * Arrive Sunday 22nd May. Leave Friday 27th May (5 nights)
* Currently there are problems arranging accommodation.
* German party: 10 pupils aged 10+ and 4 adults
* Italian party: 7 students aged 17+ and 4 adults
* Polish party 11 pupils aged 11-12 and 2 or 3 adults
* Turkish party 8 students aged 15-18 and 4 adults . If there are problems with obtaining visas, there may be a smaller party coming to the UK and the rest will do a mobility to Italy.
* Possible additional visits include trips to Stratford on Avon (Shakespeare), London, Wedgwood Ceramics, Alton Towers Theme Park, Local countryside, Manchester United.
* Visits already arranged to Jaguar Landrover ;and JCB for older students (Italians)
* We need to look into the possibility of home stays once we have checked out the legal requirements.
 | Investigate other possibilities for accommodationLook into procedure for obtaining visas for Turkish partyDiana to draw up draft programme for week, and partners to let her know what additional visits they would like. | **Diana/ Alison****Alison/ Hulya****Diana****All partners** | ASAPOctober 16th October 31st  |