***The Coordinator*** | ***Time Controller + Summeriser***

 |

 - Makes sure that every voice is heard | - Encourages the group to stay on task

 - Focuses work around the learning task | - Announces when time is halfway through and when time is

 | nearly up

 “Let’s hear from \_\_\_\_ next.” |

 “That’s interesting, but let’s get back to our task.” | “We only have five minutes left.”

 |

 | - Restates the group’s conclusions and responses

 | - checks for clarity of understanding

 |

 | “Does this accurately reflect what we’ve done?”

 | “Have I left out anything important here?”

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 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 |

 gruppo … | gruppo …

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 |

 ***The Writer*** | ***The Speaker + Noise Controller***

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 - Compile the poster according to the group’s ideas | - Regularly contributes to the work of the group

 | - Present the group’s finished work to the class

 “How do you want me to write this?” |

 “Is this the right position for this image?” | "How would you like this to sound?"

 | "How much of what we discussed should be shared with

 | the class?"

 |

 | - Recall the group when the voice volume is too high

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 | “We should lower the voice”

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 gruppo … | gruppo …

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