**“COOLtural Mosaic” 2019-1-PMU-1063**

**Agenda (DRAFT) of the preparatory visit**

**6-8 November 2019, Torrefarrera, Spain**

**6th November**

Arrival of Polish representatives: Sabina Malik, Adrianna Kruk

12:35 Barcelona Airport (LOT Polish Airlines through Warsaw)

Bus to Lleida ???

Accommodation: Hotel Real Lleida

**7th November**

9.00 – 16.00

Meeting at *Institut Joan Solà, Torrefarrera*

1. Signing the **Cooperation Agreement.** The document has to be signed and stamped by the person authorised to take decisions.
2. Completing other documents required by Polish NA confirming the presence at the preparatory visit (certificate, attendance list – these documents will be prepared by Poland, they need to be signed and stamped in Torrefarrera)
3. Mobility to Torrefarrera - details to be discussed:
* Polish students’ accommodation (if hosted, addresses needed) and meals
* The appx. costs of our visit (meals/trips/transport/etc.)
* The programme of the visit as compared to the initial plan
* Suggestions for free time activities/trips
* Suggestions for accommodations in Barcelona Friday/Saturday
* The documents required by Polish NA (provided by Poland)
* What do Polish students/ Catalan students need to prepare for the visit?
* other

**8th November**

Departure of the Polish representatives

13.25 from Barcelona Airport